

Village of Monticello
2 Pleasant Street
Monticello, NY 12701
Ph:(845)794-6130
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SIGN OR MASTER SIGNAGE PLAN PERMIT APPLICATION

SIGN OR MASTER SIGNAGE FEES:

(Excluding Political Signs)

	Single Face	Double Face
Non-Illuminated	\$100.00	\$150.00
Illuminated	\$125.00	\$175.00
New Site & Event Signs	\$100.00	\$125.00

(Excluding Builder & Contractor Signs)

Freestanding (Larger Parcels) \$300.00

Escrow Fee: \$500.00-Bank Certified Fees-ONLY!!!

Name: _____ DBA: _____

Mailing Address: _____
Street/PO Box City State Zip

Contact Phone: (____) _____ Type of Business: _____

Business Address: _____

Section: _____ Block: _____ Lot(s): _____ Zoning District: _____

New Sign ☐ Master Signage Plan with Site Plan ☐ Sign Renovation ☐ Temporary Sign ☐

If Temporary Sign: Date to be erected: _____ Date to be removed: _____

Sign Specifications:

Include drawings, dimensions, construction material and illumination

Building Sign:

Include store front/building dimensions, sign location and position

Pole Sign:

Include height from grade to top of sign, site plan with lot frontage and landscaping

Sign Colors:

Background: _____ Lettering: _____ Borders: _____ Graphics: _____

Name of Sign Maker: _____

Telephone : (_____) _____

Cost of Sign: _____

Signature of Applicant: _____

*****Do Not Write Below This Line*****

FOR OFFICE USE ONLY

Date Paid: _____ Amount Paid: _____ Cash ☐ Check ☐ No. _____

Clerk Initials: _____

Design Review Board: ☐ Approved ☐ Disapproved ☐ Date: _____

Comments:
