

Village of Monticello
Highway Department
2 Pleasant St
Monticello, NY 12701
845-794-6130 ext. 302
Email: code1@villageofmonticello.com

EXCAVATION AUTHORIZATION

CALL BEFORE YOU DIG: 1-800-962-7962

DATE:		OWNER'S TELEPHONE NO: ()	
PROPERTY OWNER/APPLICANT NAME:			
MAILING ADDRESS:			
CONTRACTOR/PLUMBER (if any):		CONTRACTOR'S TELEPHONE NO: ()	
PROPOSED START DATE:		DIG SAFE NUMBER:	
SECTION BLOCK LOT		PROPERTY LOCATION:	

Water Line Excavation	Fee	√	Sewer Line Excavation	Residential Fee	Commercial Fee	√
3/4" Tap	\$750		4" Tap	\$750	\$1,150	
1" Tap & Over	\$850		6" Tap	\$950	\$1,550	
			8" Tap	\$1,750	\$2,350	
Repair of existing line	\$400		Repair of existing line	\$400	\$400	

Please check the above section to indicate the reason for your excavation.

Enclose a copy of a survey map or sketch showing location of proposed excavation. Include distance and direction from any prominent landmark (**UTILITY POLE NUMBER, ROAD NAME, ETC.**) that will aid in locating the proposed excavation.

A certified check or performance bond of \$15,000.00 minimum (depending on the type of permit), will be required at the time of execution of the permit and held by the Village of Monticello until satisfactory completion of the excavation according to the specifications of said permit. **For this purpose, personal checks will not be accepted.** Failure to comply with any village regulations will result in the forfeit of the bond check. The following section will determine the bond amount to be submitted. **A copy of the General Liability and Workman's Compensation Insurance Certificates MUST accompany the application before a permit can be issued. General Liability Insurances must cover a liability of \$1,000,000 or greater.**

Length of Excavation	Bond Amount	√	Length of Excavation	Bond Amount	√
First 1' to 25'	\$15,000		Full Width of Road	\$20,000	

Total Fees Owed: _____ Total Bond Owed: _____

All fees must be received before application can be processed.

Checks made payable to the "Village of Monticello".

The above permit fees include one inspection after receipt of notification of work completion. A fee will be charged for each inspection thereafter. In the event the work is not completed to satisfaction, the Highway Department may make repairs at the permit holder's expense. Deposits that remain unclaimed for more than two years or for work that is not satisfactorily completed shall be forfeited to the Village of Monticello.

EXCAVATION SPECIFICATIONS

1. No excavation permit will be issued without first obtaining a signed "authorization" permit from the Highway Department.
2. All street excavations must be scored or cut before digging.
3. All excavations must be inspected by an agent from the Village Highway Department before and after backfilling.
4. Any material taken out of excavation must be kept a minimum of 15 feet away from any backfill material and the excavation site.
5. Backfill material must be approved.
6. Backfill must be crusher run (compacted every eight (8) to twelve (12) inches) to within four (4) inches of surface and blacktopped to final grade with blacktop.
7. Some excavation locations may be backfilled with run of bank gravel, depending on location. These areas must be pre-approved and inspected at time of completion.
8. Any materials used in the roadways must be NYS approved crusher run.
9. In cases of excavation for water and/or sewer, backfill material must be approved by the appropriate Department for immediate area around pipes. From that level on, the above material and procedures will apply.
10. All excavations for building and water installations shall be adequately guarded with barricades and with lights while work is in progress until job is finished.

SEWER/WATER LINE SPECIFICATIONS

In addition to other requirements set by the Village of Monticello Building Department, the following shall be required as minimum conditions for gravity sewer lateral installation in the Village.

1. Pipe shall be ASTM SDR 35, or Ductile Iron when otherwise approved.
2. The minimum pipe slope shall be 2% or ¼ inch per foot.
3. Minimum pipe size shall be four (4) inches unless otherwise approved by the supervisor.
4. Connections to sewer main shall be with approved fittings, materials and tools. All items must be on site before work begins.
5. Minimum depth shall be four (4) feet below finished grade, unless otherwise approved by the Superintendent.
6. No water or sewer lateral, gravity, or force main shall be backfilled until it has been inspected by the Village Engineer or Sewer Department personnel.
7. Sewer and water services shall not be laid in the same trench. A minimum clearance of ten (10) feet horizontal and eighteen (18) inches vertical separation shall be maintained.
8. All pipes and fittings shall be installed as per manufacturer's recommendations.
9. Whenever existing pipe foundation is found to be unsuitable, a compacted bed of gravel or other approved method or material shall be applied to form a firm stable base.
10. Excavations shall be kept free from water by pumping or other approved methods during the pipe laying operation.
11. In all areas of excavation, pipe shall be placed on six (6) inches of sand or pea gravel.
12. In areas of rock excavation, six (6) inch minimum depth bed of sand or gravel (with no aggregate larger than ¾ inch) shall be used.
13. All exposed open ends of incomplete pipe shall be capped, or plugged when the pipe laying process is not in place.

14. Any excavation that is deeper than four (4) feet in depth from grade is required trench protection. If trench protection will be required, Monticello Fire Dept must be notified 48 hours before excavation may begin.
15. All work shall be done in conformance with OSHA and NYS Safety Code.
16. All excavations for water or sewer installations shall be adequately guarded with barricades and lights when work is shut down for nights or weekends.
17. K-Copper from water main to water meter.
18. Backfilling of village sewer shall conform to the following:
 - i. Minimum of six (6) inches of crushed stone foundation in wet conditions.
 - ii. Six (6) inches of sand foundation under normal conditions.
 - iii. Twelve (12) inches of select granular fill (or sand) over the pipe under all conditions.
 - iv. When in village roadways and right of ways, DOT approved materials shall be used up to finished grade, compacted every eight (8) inches and maintained until all permit requirements are satisfied.
19. Any work performed on weekends, holidays or after normal business hours (**7:00 am - 3:00 pm, Monday – Friday**) shall not be backfilled until it has been inspected by all relevant village departments or it will be required to be re-exposed for inspection at the contractor/homeowner expense.
20. Owner/Contractor must call Dig Safely New York 1-800-962-7962 a minimum of 48 hours before excavation begins (this includes when digging by hand without machinery).
21. Once issued, the signed Excavation Permit must be fastened onto the building for which it was issued and where it may be seen plainly by all persons. Additionally, the Excavation Specifications Packet must be kept on site for the life of the permit. Failure to retain these documents will result in the issuance of a Stop Work Order.

Any questions regarding these regulations or if you need any additional information, please call the following:

Highway Dept. 845-794-6130 X 312
 Sewer Dept. 845-794-5920
 Water Dept. 845-794-6810

Building Dept. 845-794-6130 X 302
 Village Police 845-794-4422
 Fire Dept. 845-794-6330

You must meet with the following before the permit is issued:

____ Village Highway Department (2 Pleasant St, Monticello) _____
 ____ Village Wastewater Sewer Plant (38 Plant Dr, Monticello) _____
 ____ Village Water Department (20 Krier Ln, Kiamesha Lake) _____

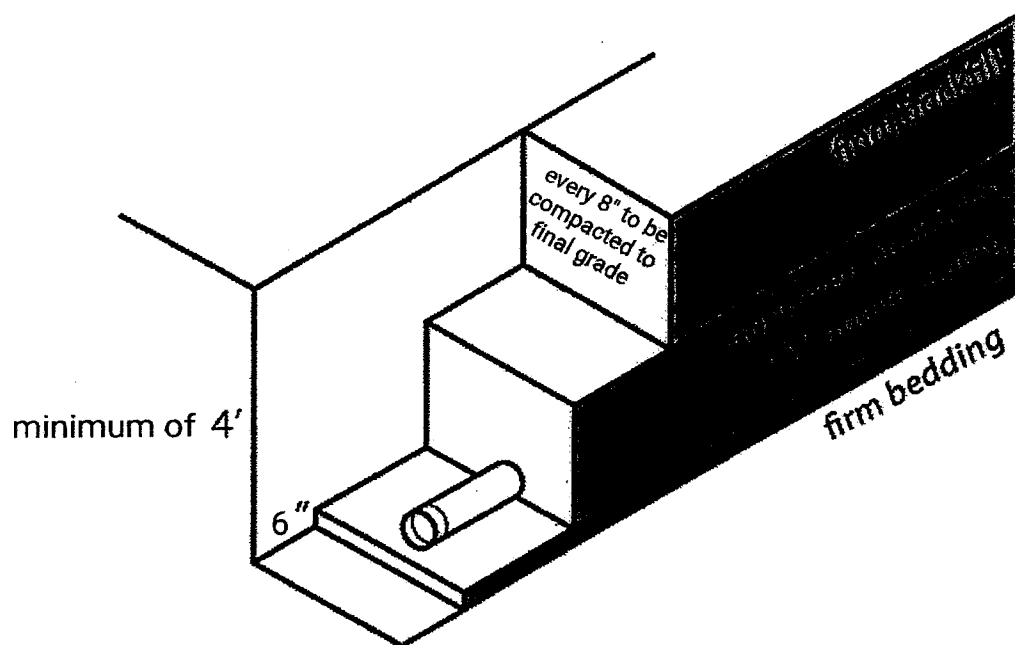
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I, the undersigned have been supplied a copy of these excavation requirements. I have read all of these requirements and I understand that failure to meet these requirements will result in the forfeit of the bond check for this project.

 Print Name, Contractor/Property Owner

 Signature, Contractor/Property Owner

ALL MATERIALS MUST BE D.O.T. APPROVED



BACKFILLING OF VILLAGE SEWER CONFORM TO THE FOLLOWING :

- 1) minimum of 6" crushed stone foundation shall be used in wet conditions**
- 2) 6" of sand foundation under normal conditions**
- 3) 12" of select granular fill (or sand) over pipe under all conditions**
- 4) when in Village roadways and right-of-ways, D.O.T. approved material shall be used to finished grade, compacted every 8" and maintained until all permit requirements are satisfied**

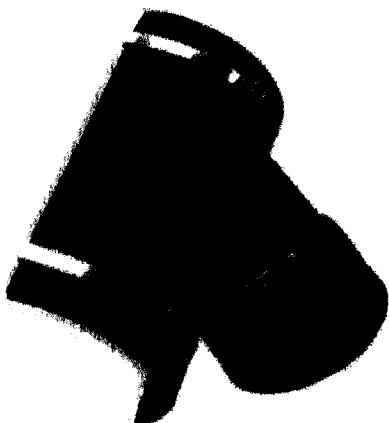
HYMAX TOP BOLT



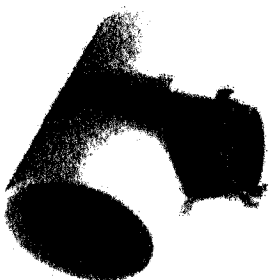
COMPRESSION COUPLING (3501)



TSW



SEWER SADDLE



FERNCO & RING (1056-44)

