

Board of Trustees Meeting Agenda

Village of Monticello

Wednesday, March 5<sup>th</sup>, 2025

PRELIMINARY

6:00 pm

1. Call Meeting to Order
2. Pledge to the Flag
3. Roll Call
4. Motion to accept the agenda
5. Approval of minutes for the February 19<sup>th</sup>, 2025 Regular Board meeting
6. Mayors Comments
7. Manager's Report
8. Resolution authorizing the payment of the Village Bills in the amount of \$\_\_\_\_\_
9. Resolution setting a Public Hearing date for proposed Local Law #1 of 2025 to amend Local Law #7 of 2024 amending Chapter 202, entitled , "Rental Permits" by amending §202-5(b)(3)(a) from the Village Clerk issuing permits to permits being issued by the Code Enforcement Office
10. Resolution authorizing the Village of Monticello Air BnB Rental Permit as listed in the attached Schedule "A"
11. Resolution setting a Public Hearing date for proposed Local Law #2 of 2025, amending Local Law #7 of 2021 Chapter 252 entitled , "Vehicles and Traffic" by amending §252-18, "All-night Parking" to state the following, "Parking of vehicles is prohibited on all highways within the Village between 10:00pm and 6:00am daily all year around"
12. Resolution requesting that the Town of Thompson Tax Assessor change the Taxable Status of Village owned parcels 110.-3-38, 110.-3-39 & 110.-3-51 to RS 8, totally exempt
13. Resolution authorizing the Village Manager to sign a contract with L.G. Boucher to function as the Village's TPA who will handle all of the village insurance claims in the amount of \$500.00 a month
14. Resolution authorizing payment to The Kartrite Resort & Indoor Waterpark in the amount of \$2,800.00 for the Village of Monticello's 2025 Youth Civic Engagement Day on March 14<sup>th</sup>, 2025 from 9am-7pm for Village of Monticello Youth
15. Public Comments
16. Executive Session
17. Adjournment

Board of Trustees Meeting Minutes

#5

Village of Monticello

Wednesday, February 19<sup>th</sup>, 2025

6:00 pm

**Call Meeting to Order**

The meeting was called to order at 6:00pm by Mayor Massey.

**Pledge to the Flag**

**Roll Call**

Mayor Massey-Present

Trustee Jenkins-Present

Trustee Hutchins-Absent

Trustee Davis-Present

Trustee Barbarite-Present

**Also Present:**

James Snowden, Village Manager

Janine Gandy-McKinney, Village Clerk

**Motion to accept the agenda**

A motion was made by Trustee Jenkins with a second by Trustee Barbarite to accept the agenda with three (3) add-ons. Upon the call of the roll, all present were in favor.

**Approval of minutes for the February 5<sup>th</sup>, 2025 Regular Board meeting**

A motion was made by Trustee Davis with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

**Manager's Report**

Mr. Snowden appointed Irving Haynes to the Planning Board and also Avraham Richard to the Monticello Housing Authority Board.

**Mayors Comments**

Once again let me state that all throughout American history, Black people have been among our country's most significant trailblazers. They have shaped cultural and political destiny in profound ways. In my last newsletter I brought you an account of the contributions of so many Black women who have indelibly shaped our Nation's history. I tried to portray to you the little-known fact that so many Black women had previously run for the office of president of the United States. This time in honor of National Black History Month, let us celebrate those Black person-based inventions that affect your everyday life without you knowing.

1. 1750- First American Clock-Benjamin Banneker
2. 1853- Potato Chips-George Crum
3. 1887- Automatic elevator doors- Alexander Miles
4. 1892- Ironing Board-Sarah Boone
5. 1923- The 3 light traffic signal and the 1914, Gas Mask, Hair Relaxer- Garrett Morgan
6. 1939- Work developed the understanding of blood plasma leading to Blood Banks-Dr. Charles Drew
7. 1940- Automatic Refrigerating system, self-starting gas engine- Fredric McKinley Jones (his company later became Thermo King)
8. 1962-Foil Electric Microphone-James E West and Gerhard Sessler (this technology is

## 2/19/25-Village Board Meeting Minutes

still used in baby monitors and telephones)

9. 1966- Home Security System- Marie Van Brittan Brown
10. 1984- Co-creator of Personal Computer, Color imaging for computers and led a team to develop the first gigahertz microchip -Mark Dean

The list could go on and on and on with inventions such as the pencil sharpener, mop, dustpan, folding chair, clothes dryer, ice cream scoop and call waiting/caller id. Today, let us salute not just these inventors but all Black Americans for their innovation, tenacity, and desire to make life better than that faced by the generations before.

Now down to business:

It is still our major goal to remain focused upon the appearance of our community so remember:

1. Garbage must be placed inside trash bins with lids on.
2. The recycling of cardboard requires it to be broken down and tied with string.
3. Garbage bags cannot be placed on the outside nor the side of the trash bin. Extra bags found to be located outside of the container will be fined at a cost of \$15.00 per bag.
4. Sidewalks must be maintained by individuals. If the Village finds it necessary to do it for you, it will come at a cost.
5. If individuals are present within crosswalks, it is illegal for vehicles to proceed.

We all must make volunteering a personal priority. The initiative with Catholic Charities Foundation that was looking for volunteers to restock the food pantry has not garnered much of a buzz. I implore you all to get out there and commit to serving your neighbors in need. This event is held every Wednesday from 9-1. So, give your time and undertake racking up some good Karma.

As we work towards all of our planned initiatives, I encourage everyone in our community to get involved. You can stay informed by attending the board meetings. Whether it's getting involved in local activities, volunteering, or simply supporting one another, every effort contributes to the strong sense of community that defines Monticello.

Thank you for your continued support and engagement. Together, we can progress and achieve for the Village of Monticello. look forward to keeping you updated as we take on more projects moving forward and to hearing your thoughts and ideas along the way.

### Ongoing Events:

1. Weekly AA/NA Meetings-Ted Strobel Center 7-8:30 pm
2. Behavioral Health Services for Youth- Offered by Astor Services Satellite Clinic they also have online providers. They can be located at the Monticello High School and St. John Street building; parental consent is necessary.

**Resolution authorizing the payment of the Village Bills in the amount of \$90,377.33**

A motion was made by Trustee Davis with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

**Resolution authorizing payment to Yisorel Konig in the amount of \$1,500.00 from app#A.1620.421(Building & Grounds-Repairs/Maintenance) for repairs to the TSC Bathrooms. Account balance after repairs is \$24,039.44**

A motion was made by Trustee Jenkins with a second by Trustee Barbarite. Upon the call of the roll, all present were in favor.

**Resolution authorizing the denial of the Correction of Errors Application for SBL#117.-4-1.1/0801 aka 19 Waverly Avenue, due to the claimed error not being correctable pursuant to RPTL §556**

A motion was made by Trustee Davis with a second by Trustee Barbarite. Upon the call of the roll, all present were in favor.

**Resolution authorizing payment to the Police Chief's Association of Orange County for the Police Academy Fee in the amount of \$3,000.00 from app#A.3120.445(Police-Training). Current account balance after expense is \$17,974.38**

A motion was made by Trustee Jenkins with a second by Trustee Barbarite. Upon the call of the roll, all present were in favor.

**Resolution authorizing payment to Schmidt's Wholesale Inc. in the amount of \$1,354.05 from app#A.5110.228(Street Maintenance-Catch Basin) for the Replacement of pipes on Fulton Street & Prince Street. Account balance after expense is \$8,745.79**

A motion was made by Trustee Jenkins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**Resolution authorizing payment to Schmidt's Wholesale Inc. in the amount of \$5,268.93 from app#F.8320.235(Water....Source of Supply: Parts for Intake Line Repair) for parts for the Splash Pad. Account balance after expense is \$38,931.22**

A motion was made by Trustee Jenkins with a second by Trustee Barbarite. Upon the call of the roll, all present were in favor.

**Resolution authorizing payment to DO Supply LLC in the amount of \$1,800.00 from app#G.1940.400(Reserved Sewer Project) for the Emergency Replacement of a Touch Screen Panelview Plus 6 for one of the machines in the Sewer Department. Account balance after expense is \$67,475.99**

A motion was made by Trustee Davis with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

**Resolution authorizing the Village Manager to sign a yearly Service Contract with Hydrodyne Engineering in the amount of \$5,800.00 for 2 visits per year and the Urgent Onsite Requests at \$3,400.00 for the HDE Equipment at the Village Sewer Department and the New Jail on Old Rte 17 from app#G. 1940.400(Reserved Sewer Project). Current account balance is \$67,475.99**

A motion was made by Trustee Davis with a second by Trustee Barbarite. Upon the call of the roll, all present were in favor.

**Resolution authorizing the Village Manager to sign a contract with L.G. Boucher to function as the Village's TPA who will handle all of the village insurance claims in the amount of \$500.00 a month**

A motion was made by Trustee Barbarite with a second by Trustee Jenkins to Table this resolution. Upon the call of the roll, all present were in favor.

**Resolution authorizing the job duties of the Pro-Housing Coordinator for the Village of Monticello and making an appointment to the position**

A motion was made by Trustee Davis with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

**Add Ons:**

1. **Resolution setting a Public Hearing to introduce Laketricity to the Village residents on Wednesday, March 19, 2025 at 6:00pm**

A motion was made by Trustee Davis with a second by Trustee Barbarite. Upon the call of the roll, all present were in favor.

2. **Resolution to appeal the PERB decision regarding Mr. Sherb**

A motion was made by Trustee Davis with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

3. **Resolution of Support against the NYSEG rate increase**

**Whereas**, the citizens of Monticello, New York are facing unprecedented economic challenges, with rising costs of living, inflation, and other financial hardships; and

**Whereas**, the most recent electric rate increase imposed by New York State Electric and Gas Corporation places an undue burden on households and businesses in Monticello, New York, many of which are already struggling to make ends meet; and

**Whereas**, the electric rate increase disproportionately impacts low-income families, senior citizens, and vulnerable populations who spend a higher percentage of their income on utilities; and

**Whereas**, while the electric company has cited rising operational and maintenance costs and support for green energy initiatives as justifications for the rate hike, there has been a lack of sufficient transparency regarding the necessity and fairness of this increase, and its impact on consumers; and

**Whereas**, the global shift toward green energy is a crucial step in addressing climate change, promoting sustainability, and building a cleaner future as we move toward a renewable energy future, it is critical that the cost of this transition not be unfairly passed onto consumers through their utility electric bills. Utility bills should

reflect the actual cost of providing reliable and affordable electricity-not the financial burden of funding green energy projects that benefit the environment and society at large; and

**Whereas**, incorporating the costs of green energy projects into utility bills-essentially charging consumers to fund the future of the energy grid-may seem like an easy solution, it is an inequitable one. This approach disproportionately impacts low-income households, senior citizens, and vulnerable communities who already face financial difficulties. Rather than providing immediate relief to these groups, it makes energy bills even more unaffordable.

Additionally, the burden of paying for green energy through monthly utility bills risks eroding public support for the very transition that society needs to make. Ultimately, green energy should be seen as an investment in the future-a public good that benefits all, rather than a financial strain that disproportionately affects households. The future of energy should be one that prioritizes affordability, equity, and accessibility for all, without relying on utility customers to bear the brunt of the costs; and

**Whereas**, as stewards of the public good, we believe that both the Public Service Commission and the Governor must prioritize the economic well-being of citizens by ensuring that utility rates remain fair, just, and affordable for all residents of Sullivan County.

**Now, Therefore, be it Resolved:**

That the Village of Monticello, New York, hereby formally opposes the latest electric rate increase imposed by New York State Electric and Gas Corporation, and urges the Governor, the Public Service Commission, and New York State Electric and Gas Corporation to reconsider and reverse the decision; and

**Be it Further Resolved**, that we call on the Governor and the Public Service Commission to initiate a thorough investigation into the rate-setting process, including an audit of the electric company's financial statements, with the goal of ensuring transparency, fairness, and accountability in all future rate decisions; and

**Be it Further Resolved**, that we strongly advocate for the expansion of energy assistance programs, the promotion of renewable energy solutions, and policies that protect low-income families and vulnerable populations from excessive utility costs; and

**Be it Finally Resolved**, that a copy of this resolution be sent to the Governor of New York, the Public Service Commission, and New York State Electric and Gas Corporation for their immediate attention and action.

A motion was made by Trustee Davis with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

2/19/25-Village Board Meeting Minutes

**Executive Session**

There was no Executive Session

**Adjournment**

A motion was made by Trustee Davis with a second by Trustee Jenkins to close the meeting at 6:22pm. Upon the call of the roll, all present were in favor.

Submitted by:

---

Janine Gandy-McKinney  
Village Clerk

**RESOLUTION**

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, March 5<sup>th</sup>, 2025 at 6:00 p.m.

The following Resolution was duly  
offered and seconded to wit:

**RESOLUTION REGARDING THE PAYMENT OF BILLS**

**WHEREAS**, heretofore the Village Treasurer presented the Village Board with a schedule of bills to be paid in the total amount of \$\_\_\_\_\_; and

**WHEREAS**, after careful review and consideration of each of the statements presented to it, the Village Board concurs that each is satisfactory and approved for payment,

**NOW THEREFORE**, it is resolved by the Village Board as follows:

That the Village Board hereby authorizes the Village Treasurer to make the payments and approves all the bills presented to it, all as detailed on the schedule annexed hereto and made a part of this resolution.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[ ]	[ ]	[ ]	[ ]
Trustee Jenkins	[ ]	[ ]	[ ]	[ ]
Trustee Hutchins	[ ]	[ ]	[ ]	[ ]
Trustee Davis	[ ]	[ ]	[ ]	[ ]
Trustee Barbarite	[ ]	[ ]	[ ]	[ ]



#9

**RESOLUTION**

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, March 5<sup>th</sup>, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

**RESOLUTION SETTING A PUBLIC HEARING FOR PROPOSED LOCAL LAW #1 OF 2025 TO AMEND LOCAL LAW #7 OF 2024 AMENDING CHAPTER 202, ENTITLED, "RENTAL PERMITS" BY §202-5(b)(3)(a)**

From:

**202-5(b)(3)(a) Each owner who wishes to use his/her/their residence as an Airbnb shall apply for a permit from the Village Clerk, who shall be empowered to develop a form identifying the parcel, the owner, and the projected months of any proposed use.**

To:

**202-5(b)(3)(a) Each owner who wishes to use his/her/their residence as an Airbnb shall apply for a permit from the Code Enforcement Officer, who shall be empowered to develop a form identifying the parcel, the owner, and the projected months of any proposed use.**

**WHEREAS**, It has been determined that the appropriate officer to issue Airbnb permits should be the Code Enforcement Officer as such officer has the resources to identify, inspect and otherwise supervision Airbnb's.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Monticello, NY hereby seeks to amend Chapter 202, entitled "Rental Permits" by amending subsection 202-5(b)(3)(a)

**BE IT FURTHER RESOLVED**, that the Village of Monticello, NY will hold a public hearing within [30] days of the adoption of this resolution to seek input from residents, businesses, and other stakeholders before the final adoption of these amendment.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[ ]	[ ]	[ ]	[ ]
Trustee Jenkins	[ ]	[ ]	[ ]	[ ]
Trustee Hutchins	[ ]	[ ]	[ ]	[ ]
Trustee Davis	[ ]	[ ]	[ ]	[ ]
Trustee Barbarite	[ ]	[ ]	[ ]	[ ]

#10

**RESOLUTION**

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, March 5<sup>th</sup>, 2025 at 6:00 p.m.

The following Resolution was duly  
offered and seconded to wit:

**RESOLUTION AUTHORIZING THE VILLAGE OF MONTICELLO AIR BNB RENTAL PERMIT**

WHEREAS, in the course of its municipal business, the Village Board of the Village of Monticello, New York ("Board") is required to have certain documents and forms to assist the Village Department in their daily duties.

WHEREAS, Local Law #7 of 2024 was enacted in regards to Air BnB's and the Building Department needs to have the attached form completed so that proper records can be kept; and

WHEREAS, after reviewing the needs of the Village and determining that it is legally prudent and proper to do so, the Village hereby resolves as follows:

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes the Village of Monticello Air BnB Rental Permit as listed in the attached Schedule "A" as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[ ]	[ ]	[ ]	[ ]
Trustee Jenkins	[ ]	[ ]	[ ]	[ ]
Trustee Hutchins	[ ]	[ ]	[ ]	[ ]
Trustee Davis	[ ]	[ ]	[ ]	[ ]
Trustee Barbarite	[ ]	[ ]	[ ]	[ ]

# Village of Monticello

2 Pleasant Street, Monticello, NY 12701  
(845) 794-6130 (x301/302), FAX (845) 794-2327

## Application for Monticello Airbnb Rental Permit

Every owner of an Airbnb rental property shall file with the Building Department of the Village of Monticello the following information:

Street Address of Rental Property: \_\_\_\_\_

Tax Map Designation Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_ (Found on Tax Bill or Deed)

Owner's Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Owner's Phone Number: Day \_\_\_\_\_ Night \_\_\_\_\_

If owner does not reside in the Village of Monticello, list name of Management Agency and responsible person who does reside in the Village of Monticello, New York

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

The filing of this statement does not confer any rights to rent or use any rooms or spaces that were not constructed in accordance with the Code of the Village of Monticello, the Building Code of New York State, the Monticello Rental Law or any other applicable ordinances or laws and for which a Certificate of Occupancy has not been issued.

I affirm under penalty of perjury that I am the owner of the above reference building or I am a duly authorized representative of the owner and that the information provided is true to the best of my knowledge and belief. I affirm I have the authority of the corporation to accept any legal service or notice on behalf of the corporation. If the village established that it mailed notice to me at this address, then I waive any defense based on failure to serve. If am no longer the person to be served then notice by certified mail as to the name and address and phone number of the person replacing me must be sent to the Village of Monticello, attention Building Department, 2 Pleasant Street Monticello, NY 12701, and the same provisions for service or notice shall continue.

Signature \_\_\_\_\_ Printed Name: \_\_\_\_\_

-----  
Do not write below this line Official Use Only

Effective Date of Permit \_\_\_\_\_ Permit Expires \_\_\_\_\_

Office Use Only:

Administrative Fee \$500.00

Date Paid: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Rev: 2-25

# 11

**RESOLUTION**

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, March 5<sup>th</sup>, 2025 at 6:00 p.m.

The following Resolution was duly  
offered and seconded to wit:

**RESOLUTION SETTING A PUBLIC HEARING DATE FOR PROPOSED LOCAL LAW #2 OF 2025**

WHEREAS, the Village Board of the Village of Monticello, New York ("Board") in the course of its municipal business requires from time to time to have the Village residents be properly informed regarding changes in the Village.

WHEREAS, the Board pursuing best practices as well as complying with all provisions of law, has determined to authorize the setting of a Public Hearing date to make the Public aware of the proposed changes if any as set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village makes this Resolution regarding its action in furtherance of the public interest in doing so.

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby sets a Public Hearing date Proposed Local Law #2 of 2025, amending Local Law #7 of 2021 Chapter 252 entitled, "Vehicles and Traffic" by amending §252-18, "All-night Parking" to state the following, "Parking of vehicles is prohibited on all highways within the Village between 10:00pm and 6:00am daily all year around" as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[ ]	[ ]	[ ]	[ ]
Trustee Jenkins	[ ]	[ ]	[ ]	[ ]
Trustee Hutchins	[ ]	[ ]	[ ]	[ ]
Trustee Davis	[ ]	[ ]	[ ]	[ ]
Trustee Barbarite	[ ]	[ ]	[ ]	[ ]

#12

**RESOLUTION**

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, March 5<sup>th</sup>, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

**A RESOLUTION OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF MONTICELLO REQUESTING THE TOWN OF THOMPSON TAX ASSESSOR TO CHANGE THE TAXABLE STATUS OF PROPERTIES 110.-3-39, 110.-3-38 AND 110.-3-51 TO RS 8 TOTALLY EXEMPT**

**WHEREAS**, the properties identified by tax map numbers **110.-3-39, 110.-3-38, and 110.-3-51** located within the Village of Monticello, are currently listed on the tax rolls as taxable properties; and

**WHEREAS**, these properties are being utilized for park purposes, which are in the public interest and serve as recreational space for the residents of the Village of Monticello and the Town of Thompson; and

**WHEREAS**, the Village Board of Trustees believes that the use of these properties for park purposes qualifies them for exemption from taxation under the appropriate provisions of the New York State Real Property Tax Law; and

**WHEREAS**, the Village Board of Trustees has determined that it is in the best interest of the Village and its residents to request that these properties be classified RS 8 Totally Exempt.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of Trustees of the Village of Monticello hereby requests that the Town of Thompson Tax Assessor, in accordance with applicable laws, amend the taxable status of tax map numbers **110.-3-39, 110.-3-38 and 110.-3-51** to RS 8 Totally Exempt, as these properties are used for park purposes; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Town of Thompson Tax Assessor for consideration and action.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[ ]	[ ]	[ ]	[ ]
Trustee Jenkins	[ ]	[ ]	[ ]	[ ]
Trustee Hutchins	[ ]	[ ]	[ ]	[ ]
Trustee Davis	[ ]	[ ]	[ ]	[ ]
Trustee Barbarite	[ ]	[ ]	[ ]	[ ]



20-4-5

88 Hillside Ave

87 Hillside Ave

89 Hillside Ave

67 Hillside Ave

65 Hillside Ave

69 Hillside Ave

41 Court Ln Apt 2

110-6-43

Village owned  
Not taxed

110-6-40

110-6-59

110-6-68

110-6-67

110-6-66

110-6-65.1

110-6-61

110-6-47

8 Court Ln

67 Hillside Ave

110-6-51

Village Owned Not taxed until  
2026

8 Court Ln

64 Hwy St

110-6-64

De Hoyos Memorial Park

Hillside Ave

Hillside Ave

Court Ln

Park Rd

Hwy St

Hwy St

#13

**RESOLUTION**

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, March 5<sup>th</sup>, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

**RESOLUTION AUTHORIZING THE VILLAGE MANAGER TO SIGN A CONTRACT WITH L.G. BOUCHER**

WHEREAS, in the course of its municipal business the Village Board of the Village of Monticello, New York ("Board") requires that certain agreements be put into place to protect the interest of all involved parties; and

WHEREAS, The Board heretofore asked the Reis Group to identify an appropriate, additional insurance claim entity for the Village and the Reis Group has found a company that he feels will meet the needs of the Village; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village Board of Trustees resolves as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes the Village Manager to sign a contract with L.G. Boucher to function as the Village's TPA who will handle all of the village insurance claims in the amount of \$500.00 a month.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[ ]	[ ]	[ ]	[ ]
Trustee Jenkins	[ ]	[ ]	[ ]	[ ]
Trustee Hutchins	[ ]	[ ]	[ ]	[ ]
Trustee Davis	[ ]	[ ]	[ ]	[ ]
Trustee Barbarite	[ ]	[ ]	[ ]	[ ]

## James Snowden (Village of Monticello)

---

**From:** Tanaquea Rosario <TRosario@reisinsurance.com>  
**Sent:** Thursday, February 13, 2025 4:11 PM  
**To:** jsnow@villageofmonticello.com  
**Cc:** Rory McKane; Owen McKane  
**Subject:** RE: FW: Village Of Monticello - TPA Proposal

Good afternoon James,

Confirming our conversation, we will be advising the TPA to proceed with the option below.

Thank you.



## Tanaquea Rosario

### Public Entity Division Manager

475 Washington Ave, Kingston NY 12401

Main Line: (845) 338-4656

Main Fax: (845) 338-4113

Direct Line: (845) 943-6608

*The information contained in this email, including attachments, is private and confidential. If the reader of this e-mail is not the intended recipient, you are hereby notified that any review, dissemination or copying of this e-mail is prohibited. If you have received this e-mail in error, please notify the sender.*

**From:** Owen McKane <omckane@reisinsurance.com>  
**Sent:** Thursday, February 13, 2025 12:36 PM  
**To:** jsnow@villageofmonticello.com  
**Cc:** Rory McKane <rmckane@reisinsurance.com>; Tanaquea Rosario <TRosario@reisinsurance.com>  
**Subject:** RE: FW: Village Of Monticello - TPA Proposal

Hi James,

Gus at the TPA has proposed a flat monthly fee of \$500 to handle the Village's claims. Under this proposal, the Village would budget \$6,000 per year plus the escrow for claims expenses.



If we back Boucher's proposal into an hourly rate of \$60 as was previously proposed, the contract would contemplate about 8.5 hours per month of work for their adjusters. I think the work will be light in the first few months of the contract but will probably increase substantially as the contract year progresses and more claims are filed. Conservatively, I would assume the cost to service GL claims on an hourly fee basis would be approximately as follows:

GL Claim Type	Adjuster Hours	Assumed Hourly Rate	Total Fee Per Claim	Estimated # Cases	Estimated Total Fees
Bodily Injury	15	\$60.00	\$900	4	\$3,600
Property Damage	20	\$60.00	\$1,200	3	\$3,600
<b>TOTALS:</b>				<b>7</b>	<b>\$7,200</b>

In the first year of the contract, the Village would likely fall short of that number but would then exceed that number as more claims are filed and the claims move into either the litigation or settlement phases.

Therefore, the proposed \$500 monthly fee seems reasonable.

As a contrast, the ESIS contract would likely cost about twice as much as the proposal put forth by Boucher (see below):

Estimated Claim Fees: \$6,165  
 General Account & Admin Fees: \$5,000  
 RMIS & Data Fees: \$500

Estimated Annual Contract Cost: \$11,665 *Does not include claim payments*

I hope this is helpful. If you have any questions, please contact me.

Thanks,



Owen McKane, CIC, CRM, CSRM  
**President & COO**  
 224 Main Street, Goshen, NY 10924  
 475 Washington Ave, Kingston NY 12401  
 Direct Line: (845) 943-6630  
 Main Fax: (845) 338-4113  
 Mobile Phone Number (845) 866-8863  
[omckane@reisinsurance.com](mailto:omckane@reisinsurance.com)

**L.G. BOUCHER**  
**P.O. BOX 570**  
**GALWAY, NY 12074**  
**518-882-1864 FAX 518-882-6117**

***Village of Monticello***

2/14/2025

Monticello Village Hall  
2 Pleasant Street  
Monticello, NY 12701

This attachment to the initial proposal of 2/13/2025 that was reviewed by the Village Board and approved the contract between Gustave W. Boucher DBA L.G. Boucher hereinafter called the "Contractor" and the Village of Monticello hereinafter called the "Village".

Whereas, the Contractor possesses the special skills and training to perform the services as outlined in the initial attached proposal.

Now, Therefore, the parties hereto do mutually agree to the attached and as follows.

- **TERM:** The term of this contract shall be from 2/14/2025 through 2/14/2026. This contract may be terminated without cause by either party hereto at any time upon sixty (60) days written notice of the intention to so terminate.
- **SCOPE OF SERVICES:** The Contractor shall provide services as outlined. The Contractor shall report directly to the Village Manager, or his/her designee.
- **COMPENSATION:** The Village hereby agrees to pay the Contractor Six Thousand dollars (\$6,000.00) at the rate of Five Hundred dollars (\$500.00) per month.  
Payment shall be made in accordance with established Village procedures, upon submission. Not limited to Internal Revenue Service form W-9 (request for taxpayer identification number and certification).
- **ASSIGNMENT:** The Contractor agrees that he shall not assign, transfer, convey, subcontract or otherwise dispose of this contract or his responsibility to perform under this contract or his right, title or interest in and/or to the same, nor any part thereof, nor to any monies which are or will become due and payable to him thereunder, nor the power to execute such contract to any other person, company or corporation without the prior express written consent of the Village of Monticello.
- **INDEPENDENT CONTRACTOR:** For the purposes of this contract, the Contractor

shall be considered an independent contractor and hereby covenants and agrees to act in accordance with the status, and the Contractor, the employees and agents of the Contractor shall neither hold themselves out as, nor claim to be, officers or employees of the Town of Ramapo, and shall make no claim for, nor shall be entitled to, workers' compensation coverage, medical and unemployment benefits, social security or retirement membership from the Village.

- **Insurance:** Contractor shall obtain and maintain at all times during the term of this agreement, at its sole cost and expense, the following insurance:
  - a. Workers Compensation Insurance with statutory limits and employers' liability coverage.
  - b. Commercial General Liability Insurance with a minimum line of \$1,000,000.00 per occurrence and \$2,000,000.00 in the aggregate. The aggregate limit shall apply separately to each project. Coverage shall be written on an ISO Occurrence form CG 00 001 1001 or a substitute form providing equivalent coverage and shall cover liability arising from the following:
    - a. Premises and operations liability
    - b. Contractual liability
    - c. Product/complete operations
    - d. Personal & advertising injury
    - e. Independent contractor liability

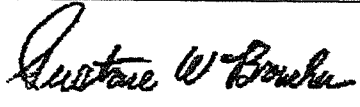
IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date and year hereinafter written.

Village Of Monticello

DATED: \_\_\_\_\_

By: \_\_\_\_\_

DATED: 2/18/2025

By:   
\_\_\_\_\_  
Gustave Boucher  
L.G. Boucher

#14

**RESOLUTION**

A meeting of the Village Board of the Village of Monticello, New York was convened on Wednesday, March 5<sup>th</sup>, 2025 at 6:00 p.m.

The following Resolution was duly offered and seconded to wit:

**RESOLUTION AUTHORIZING PAYMENT TO THE KARTRITE RESORT & INDOOR WATERPARK**

WHEREAS, in the course of its municipal business, the Village Board of the Village of Monticello, New York ("Board ") is required to approval certain services, materials and supplies for purchased.

WHEREAS, pursuing best purchasing practices as well as complying with all provisions of law, the Village Board has determined to authorize the purchase of the goods or services set forth below; and

WHEREAS, after reviewing the needs of the Village and determining that it is fiscally prudent and proper to do so, the Village hereby resolves as follows:

NOW THEREFORE, it is resolved by the Village Board as follows:

1. All "WHEREAS" paragraphs are incorporated herein by reference as though set forth in full herein.
2. The Board hereby authorizes payment to The Kartrite Resort & Indoor Waterpark in the amount of \$2,800.00 for the Village of Monticello's 2025 Youth Civic Engagement Day on March 14<sup>th</sup>, 2025 from 9am-7pm for Village of Monticello Youth as set forth in the Village records regarding this matter.
3. This Resolution shall take place effective immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Mayor Massey	[ ]	[ ]	[ ]	[ ]
Trustee Jenkins	[ ]	[ ]	[ ]	[ ]
Trustee Hutchins	[ ]	[ ]	[ ]	[ ]
Trustee Davis	[ ]	[ ]	[ ]	[ ]
Trustee Barbarite	[ ]	[ ]	[ ]	[ ]

**Booking Check**

<b>Account:</b>	Kartrite Day Trips 2025	<b>Event Dates:</b>	Friday, March 14, 2025 - Friday, March 14, 2025
<b>Post As:</b>	Village of Monticello Youth Commission	<b>Contact:</b>	
<b>Address:</b>		<b>Phone:</b>	
		<b>Email:</b>	
		<b>Onsite Contact:</b>	
		<b>Onsite Mobile:</b>	
<b>Master Account #:</b>		<b>Sales Manager:</b>	Dani Schwartz
<b>Payment Method:</b>			

Date	Time	Room	Function	Setup	AGR	GTD	BEO #
3/14/2025	9:00 AM - 10:00 AM	Bixby's Exclusive	Setup		85		
3/14/2025	10:00 AM - 11:00 AM	Bixby's Exclusive	Meeting		85		
3/14/2025	11:00 AM - 7:00 PM	Waterpark	Recreation		70		
3/14/2025	12:00 PM - 7:00 PM	Surfside Grille	Lunch - Restaurant		70		

**Friday, March 14, 2025**

Events								
Qty	Name	Value	Subtotal	Combined Tax	Gratuity	Service Charge	Discount	Total
70	Surfside Vouchers	\$ 16.00	\$ 1,120.00	\$ .00	\$ .00	\$ .00	(\$ 0.00)	\$ 1,120.00

Miscellaneous								
Qty	Name	Value	Subtotal	Combined Tax	Gratuity	Service Charge	Discount	Total
70	Day Passes	\$ 24.00	\$ 1,680.00	\$ .00	\$ .00	\$ .00	(\$ 0.00)	\$ 1,680.00

Daily Total						
	Subtotal	Combined Tax	Service Charge and Gratuity	Discount	Total	
Events	\$ 1,120.00	\$ .00	\$ .00	(\$ 0.00)	\$ 1,120.00	
Miscellaneous	\$ 1,680.00	\$ .00	\$ .00	(\$ 0.00)	\$ 1,680.00	

Summary All Charges					
	Subtotal	Combined Tax	Service Charge and Gratuity	Discount	Total
Events	\$ 1,120.00	\$ .00	\$ .00	(\$ 0.00)	\$ 1,120.00
Miscellaneous	\$ 1,680.00	\$ .00	\$ .00	(\$ 0.00)	\$ 1,680.00
Subtotal	\$ 2,800.00	\$ .00	\$ .00	(\$ 0.00)	\$ 2,800.00
Less Deposit					\$ .00
<b>Grand Total</b>					<b>\$ 2,800.00</b>

Deposit Summary	
<b>Subtotal</b>	<b>\$ .00</b>

Customer Approval \_\_\_\_\_ Date \_\_\_\_\_