

Village of Monticello  
2 Pleasant Street  
Monticello, NY 12701  
845-794-6130

Sign or Master Signage Plan Permit Application

Name: \_\_\_\_\_ DBA: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
*Street/PO Box City State Zip*

Telephone:(\_\_\_\_\_) \_\_\_\_\_ Type of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_ Zone: \_\_\_\_\_

New Sign  Master Signage Plan with Site Plan  Sign Renovation:  Temporary Sign

If Temporary Sign Date to be erected: \_\_\_\_\_ Date to be removed: \_\_\_\_\_

SIGN SPECIFICATIONS: Include drawings, dimensions, construction material and illumination

\_\_\_\_\_  
\_\_\_\_\_

Building Sign: Include store front / building dimensions, sign location and position

\_\_\_\_\_  
\_\_\_\_\_

Pole Sign: Include height from grade to top of sign, site plan with lot frontage and landscaping

\_\_\_\_\_  
\_\_\_\_\_

Sign Colors: Background: \_\_\_\_\_ Lettering: \_\_\_\_\_ Borders: \_\_\_\_\_ Graphics: \_\_\_\_\_

Name of sign maker: \_\_\_\_\_ Telephone:(\_\_\_\_\_) \_\_\_\_\_

Cost of Sign: \$ \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**Village Clerk Use:** Fee Received: \_\_\_\_\_ Date Received: \_\_\_\_\_

Design Review Board:  Approved  Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_