

# Board of Trustees Meeting Agenda

## Village of Monticello

Wednesday, December 13<sup>th</sup>, 2023

6:00 pm

1. Call Meeting to Order
2. Pledge to the Flag
3. Roll Call
4. Motion to accept the agenda
5. Approval of Minutes from the November 15<sup>th</sup>, 2023 Regular Meeting & the November 29<sup>th</sup>, 2023 Emergency Board Meeting
6. Mayor/Manager Report
7. Resolution authorizing the payment of the Village Bill in the amount of \$2,212,676.65 for fiscal year ending July 2024
8. Resolution authorizing payment to Inner City Tires (state bid) in the amount of \$1,726.01 for the purchase of tires for one of the Sanitation Trucks from app#CL.8160.423 (Sanitation-Truck Repairs). Account balance after purchase is \$10,796.86
9. Resolution authorizing payment to the Police Chiefs' Association of Orange County in the amount of \$2,500.00 for Police Officer Gasca's Basic Training from app#A.3120.445 (Police-Training). Account balance after expense is \$18,500.00
10. Resolution authorizing payment to Central Equipment of CNY, Inc. (sole source provider) in the amount of \$2,208.02 for a new Pumping System for the Calcium Chloride Tank for the Highway Department from app#A.5142.468 (Snow Removal-Salt). Current account balance is \$92,004.40
11. Resolution authorizing payment to Amthor Welding Service, Inc. in the amount of \$1,357.15 for a New Chain for Truck 9 for the Highway Department from app#A.1620.421 (Central Garage-Repair/Maintenance). Current account balance after purchase is \$35,422.02
12. Resolution authorizing payment to Callanan Industries Inc. in the amount of \$2,914.56 for 20 Tons of Cold Patch for the Village Streets from app#A.5110.244 (Street Maintenance-Paving Supplies). Current account balance after purchase is \$3,368.02
13. Resolution authorizing a Utility Bill Adjustment on the Sewer Portion for 258 E Broadway in the amount of \$702.72 from the sewer portion due to a water leak
14. Resolution authorizing a Utility Bill Adjustment from \$885.00 to \$585.00 for 70 High Street from 1 dumpster 2 times per week to 1 dumpster 1 time per week pickups

15. Resolution authorizing a Utility Bill Adjustment from \$4,592.72 to \$164.56 for 126 Pleasant St Ext due to a manual reading error
16. Resolution authorizing a Utility Bill Adjustment from \$152.07 to \$39.50 for water portion and \$129.26 to \$33.58 for the sewer portion for 12 Green Street's Special Bill
17. Resolution authorizing a Utility Bill Adjustment to remove the penalties from \$58.41 to \$0.00 for 28 Colonial Rd due to the payment being applied to the wrong account
18. Resolution authorizing a Utility Bill Adjustment on the sewer portion of the bill in the amount of \$66.63 for 23 Fulton St due to the pool draining & filling
19. Resolution authorizing a Utility Bill Adjustment from \$5,126.26 to \$82.28 for water portion and \$4,382.82 to \$69.96 for the sewer portion for 8 Green Street due to the meter being replaced
20. Resolution authorizing a Utility Bill Adjustment from \$249.46 to \$82.28 for water portion and \$212.04 to \$69.96 for the sewer portion for 17 Cooke Lane due to the meter not being entered into the system until several billing cycles later
21. Resolution authorizing the renewal and 30-day Waiver of the Liquor License for Colosseo Pizza located at 28 Raceway Road
22. Resolution authorizing the MOU between the Village of Monticello & the Town of Thompson for the provision of Sewer Treatment Services at the Town's expense
23. Resolution authorizing the purchase of a Boom Arm and Spring for the Vac-All Truck #19 in the amount of \$2,764.88 from WM H Clark Municipal Equip Inc. (sole source provider) for the Sanitation Department from app#CL.8160.233 (Sanitation-Combined Equip. Purch). Account balance after purchase is \$2,235.12
24. Resolution authorizing payment to Lexipol LLC (sole source provider) for the purchase of the Annual Law Enforcement Supplemental Manual and Daily Training Bulletins in the amount of \$11,178.61 for the Police Department from app#A.3120.445 (Police-Training). Account balance after purchase is \$7,321.39
25. Resolution authorizing payment to AG Environmental, RSC, LLC Sullivan County Labs in the amount of \$1,026.00 for Lab Testing for Well #1 & #2 for the Water Department from app#F.8320.482 (Source of Supply-Testing). Account balance before expense is \$13,630.00
26. Resolution authorizing payment to Peak Power Systems (sole source provider) for the installation of a new circuit breaker in the Water Department for their generator in the amount of \$2,951.81 from app#F.8320.233 (Source of Supply-Equipment). Current account balance before expense is \$55,241.92

27. Resolution authorizing the Service Contract with Kristt Kelly Office Systems in the amount of \$279.00/per year for the Highway Department Copier and authorizing the Village Manager to sign the agreement
28. Resolution authorizing payment to Barton & Loguidice for the Ted Stroebele Building renovations in the amount of \$7,997.72 from app#A.1440.414 (Engineer-Professional Services). Account balance after expense is \$4,095.68
29. Resolution authorizing payment to Robert Green Auto & Truck (lowest bidder) in the amount of \$6,395.00 for the purchase of a Salt Spreader for Truck 1 for the Highway Department from app#A.5142.468 (Snow Removal-Salt). Current account balance before expense is \$84,609.40
30. Resolution authorizing payment to Callanan Industries Inc. in the amount of \$1,108.28 for the purchase of High Friction Stone and Crusher Run for the Water Department from app#F.8340.421 (Transmission-Repairs/Maintenance). Current account balance is \$21,213.32
31. Resolution authorizing the purchase of a 10" Badger M2000 Mag Meter in the amount of \$4,801.90 from Schmidt's Wholesale, Inc. (sole source provider) for the Water Department from app#F.8340.234 (Transmission-Meters/Hydrants). Account balance before purchase is \$34,363.33
32. Resolution authorizing the purchase of a Sodium Hydroxide Membrane in the amount of \$3,204.27 from Surpass Chemical Co. Inc. for the Water Department from app#F.8320.239 (Source of Supply-Chemical Bulk Storage). Account balance after the expense is \$56,795.73
33. Resolution accepting the Quote from JTJ Tapping and authorizing the payment for the Installation of one 6" Hydra-Stop Insertion Valve on an existing 6" main at pressure less than 150psi for the Racetrack Pump Station for the Sewer Department in the amount of \$2,900.00 from app#G.8120.421 (Sanitary Sewers-Repairs/Maint). Account balance before expense is \$27,811.43
34. Resolution authorizing payment to Sign Select for repairs to the sign at the Smoke Shop that was hit by a Sanitation Truck in the amount of \$1,300.00 from app#CL.8160.421 (Sanitation-Repairs & Maintenance). Account balance after the expense is \$12,718.56
35. Resolution authorizing payment to the NYS DEC for the Village of Monticello SPDES Permit for the Sewer Department in the amount of \$8,000.00 from app#G.8130.457 (Treatment/Disposal-Permit Fees). Account balance after expense is \$7,000.00
36. Resolution authorizing payment to Reed Systems LTD (sole source provider) in the amount of \$1,203.00 for the purchase of Pre Wet Controls for Trucks #7, 9, & 14 for the Highway Department from app#A.5142.468 (Snow Removal-Salt). Account balance after expense is \$83,406.40

37. Resolution declaring the items in the attached Schedule "A" as surplus for the Highway Department
38. Resolution setting one (1) Village Board Meeting per month for the Winter months- December's meeting being tonight, Wednesday, January 17<sup>th</sup>, 2024 & Wednesday, February 14<sup>th</sup>, 2024 at 6:00pm
39. Resolution authorizing payment to Transaxle (sole source provider) in the amount of \$3,464.74 for the purchase of PTO & Pump for Truck #10 for the Sanitation Department from app#CL.8160.423 (Sanitation-Truck Repairs). Account balance after purchase is \$6,193.44
40. Resolution authorizing the purchase of a RME Asphalt Hot Patch Dump Trailer from McGrath Municipal Equipment, LLC off Sate Bid from app#A.5110.232 (Street Maint-Equipment & Vehicle). Current account balance before expense is \$113,021.90
41. Resolution authorizing payment to Robert Green for the following purchases that were already approved in the attached Schedule, "A". All purchases will be paid out of CHIPS monies
42. Resolution authorizing the purchase and payment for a 2024 RAM DJH91 2500 Big Horn Crew Cab 4x4 from Robert Green Truck Division (State Bid) in the amount of \$68,223.84 from app#CL.8160.232 (Sanitation-Vehicle Purchase). Current account balance after purchase is \$1,776.16
43. Resolution authorizing the purchase and payment for 2023 RAM 2500 Tradesman Reg Cab 4x4 from Robert Green Truck Division (State Bid) in the amount of \$61,513.91 from app# F.8340.459 (Transmission-Truck Equipment/Tools). Current account balance after purchase is \$7,328.91
44. Resolution authorizing a Utility Bill Adjustment from \$147.84 to \$98.56 for 3 cycles of Sanitation at \$49.28 for 12 Summit Ave due to being charged for the incorrect number of cans
45. Public Comment
46. Executive Session
47. Adjournment