

Board of Trustees Meeting Minutes

Village of Monticello

Wednesday August 6th, 2025

6:00 pm

Call Meeting to Order

The meeting was called to order at 6:05pm by Mayor Massey.

Pledge to the Flag

Roll Call

Mayor Massey-Present

Trustee Jenkins-Present

Trustee Hutchins-Present

Trustee Davis-Present

Trustee Barbarite-Present

Also Present:

Michael Sussman, Village Special Counsel

James Snowden, Village Manager

Janine Gandy-McKinney, Village Clerk

Motion to accept the agenda

A motion was made by Trustee Jenkins with a second by Trustee Hutchins to accept the agenda with corrections to the wording of #9, should state that the calculations will be at \$120.00sf for new Construction Buildings. Upon the call of the roll, all present were in favor.

Trustee Hutchins made a motion along with a second by Trustee Barbarite to group the resolutions due to the lengthy agenda. Upon the call of the roll, all present were in favor.

Grouping of items 11-22 & 25-34 for approval

A motion was made by Trustee Hutchins with a second by Trustee Davis approving all resolutions as listed 11-22 & 25-34. Upon the call of the roll, all were in favor.

Mayor's Comments

There were no comments from Mayor Massey.

Comments from Deputy Mayor Barbarite

Statement Regarding 430 Broadway (Strong Building) - Correction and Clarification

At the Village Board meeting held on July 16th, I made a statement regarding residential housing proposed at 430 Broadway, commonly known as the Strong Building. I wish to take this opportunity to correct the record.

In my statement, I asserted that the site plan review process had allowed the application to proceed despite clear and direct non-compliance with municipal code provisions. That assertion was incorrect. My understanding at the time was based on information provided to me by the

Village; however, it has since been clarified that no application for this project was ever received or approved by either the Planning Board or the Zoning Board of Appeals.

Planning Board Attorney Richard Baum has confirmed that neither Board has reviewed or acted upon an application related to this project.

While I acknowledge and regret the inaccuracy in my prior statement, I want to be clear that this correction does not change my position. I continue to oppose supporting a resolution for additional grant funding for this project, and I stand finally by the reasons for that opposition.

Manager's Report

Mr. Snowden reported that there was a huge leak in the pool that drained it almost completely, but luckily, the pool was repaired in house and will be re-opening on Tuesday.

He also stated that he participated in the new Bowling Alley opening on Broadway in the old Theatre. He stated that the building is beautiful and a lot of work was put in and it shows. He admonished everyone to stop by and see what was done, he stated that it is impressive.

Resolution authorizing payment for the Village bills in the amount of \$541,604.78

A motion was made by Trustee Jenkins with a second by Trustee Hutchins. Upon the call of the roll, all were in favor.

Resolution setting a Public Hearing date for a Proposed Local Law to Amend section 252-19 of Chapter 252 to include "No Parking from the Corner of Spring Street & Clinton Avenue by Summerville Field Tennis Courts to the Corner of Clinton Avenue & Richardson Avenue" for Wednesday, August 20th, 2025 at 6:00pm

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all were in favor.

Resolution increasing the New Construction Building Permit Calculation Fees to \$120.00sf and authorizing the Village Clerk to add the new fee to the Village Code, Chapter A90, Fee Schedule. New fee will take effect immediately

A motion was made by Trustee Jenkins with a second by Trustee Hutchins. Upon the call of the roll, all were in favor.

Resolution authorizing the addition of Stop Signs along Rock Ridge Avenue & Fraser Avenue in the Village of Monticello

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all were in favor.

Resolution authorizing payment to NYCOM for the annual Village Dues in the amount of \$3,406.00 from app# A.1920.400(Municipal Association Dues). Current account balance is \$3,600.00 in the 25/26 Budget

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Gateway Sealcoat in the amount of \$3,350.00 from app#A.2094.000(Rec: Youth Sport Activities)

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Home Depot Credit Services in the amount of \$3,082.40 from app#A.2094.000(Rec: Youth Sport Activities) for the purchase of 6x6 Pressure-Treated Wood for DeHoyos Park Playground

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Computer Doctors in the amount of \$2,352.00 from app#A.3120.206 (Police-Computer Equipment) for Driver Updates & Storage to the Police Departments Software

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Glenco Supply in the amount of \$10,291.40 from app#A.5110.232 (Street Maintenance-Equipment & Vehicle) for the purchase of Speed Bumps for certain Village streets for the Highway Department. Current account balance is \$17,000.11 after purchase in the 24/25 Budget

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to BDP Industries in the amount of \$1,924.23 from app#G.1940.400(Reserved Sewer Project) for the purchase of a Belt Press for the Sludge Building for the Sewer Department. Current account balance is \$58,998.48 after purchase in the 24/25 budget

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to MTEK in the amount of \$1,325.11 from app#G.8130.458 (Treatment/Disposal-Chemicals) for the purchase of EZ Organics Control 16oz packets for the Sewer Department. Current account balance is \$15,709.55 in the 24/25 budget

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Chemung Supply in the amount of \$3,605.00 from app#G.8130.421(Treatment/Disposal-Repair/Maintenance) for the purchase of Roadblock Tapping for the Sewer Department. Current account balance is \$3,591.82 in the 24/25 budget

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Motion Ai(sole source provider) in the amount of \$4,050.00 from app# G.1940.400(Reserved Sewer Project) for updates and support for the new Windows 11 interface for the Sewer Department. Current account balance is \$58,998.48 before expenses in the 24/25 budget

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Harriman Army-Navy in the amount of \$1,100.50 from app#A.3120.444(Police-Vest Replacement) for repairs and supplies for the Police Officer's vests for the Police Department. Current account balance is \$5,891.60 after expense in the 24/25 budget

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to ATC Taxes in the amount of \$3,900.00 from app#A.1362.400 (Tax Advertising Expense) for the yearly maintenance and hosting of the Village tax billing and delinquent tax billing program for the Clerk's Department. Current account balance is \$5,500.00 in the 25/26 budget

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to American Hose & Hydraulics in the amount of \$1,859.00 from app#CL.8160.423(Sanitation-Truck Repairs) for the Emergency Repair to Sanitation Truck #13. Current account balance is 9,601.29 after expense in the 24/25 budget

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution setting a Final Repurchase Date for any and all Open Taxes for the Tax Year beginning 2022 in the form of Bank Certified Funds for September 30th, 2025, 4:30pm. This payment will not include the current August 2025 tax bill

A motion was made by Trustee Jenkins with a second by Trustee Hutchins with a question.

Trustee Hutchins asked if this resolution could include the new 25/26 tax bills that went out so that everything can be paid in full?

The Village Clerk responded no, because the new bills are not delinquent.

Upon the call of the roll, all were in favor.

Resolution authorizing a 30-Day Advance Notice Liquor License Waiver for La Isla Lounge located at 524 Broadway in the Village of Monticello and amending the prior license issued on October 14th, 2024

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all were in favor.

Resolution authorizing an Emergency Purchase of Trenches from Kundel Direct Inc. and payment

for the Village Departments in the amount of \$18,059.70. \$6,019.90 will be paid from the following appropriations, A.5110.232(Street Maint-Equipment & Vehicle), G.8120.233(Sanitary Sewers-Equipment Purchase), & F.8340.459(Transmission-Truck Equipment/Tools)

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to MVP in the amount of \$58,954.44 from app#A.9060.800 (Hospital & Medical Insurance), \$29,602.75, app#CL.9060.800(Hospital & Medical Insurance), \$8580.60, app#F.9060.800 (Hospital & Medical Insurance), \$13,291.47 & app#G.9060.800 (Hospital & Medical Insurance), \$7,479.62 respectively

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Barton & Loguidice in the amount of \$27,102.31 from various invoice from September 2023-February 2025 from app#A.1440.414(Engineer-Professional Services)

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Village Engineer, Glenn Smith, for work completed on the DeHoyos Park Pool, invoice #603 in the amount of \$4,423.88 from app# A.1440.414 (General.Engineering-Professional Services). Account balance before expense is \$1,240.12 in the 24/25 budget

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Computer Doctors in the amount of \$1,203.85. \$401.28 will be paid out of the following funds, app#G.8110.234(Sewer: Software Update), app#F.8310.240 - (Water Admin-Security System) & app#A.1670.401(Shared Serv:Printing/Copier...)

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing Budget Transfers in the amount of \$1,500.00 from A.1450.414 Elections-Contract Labor to app#A.1620.203-Buidling & Grounds Village Hall to cover the TK Elevator monthly maintenance invoice

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to TK Elevator Corporation in the amount of \$1,087.55 for the monthly maintenance of the Village Hall elevator from app#A.1620.203(Building & Grounds-Village Hall)

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Monte A. Klein, Esq in the amount of \$1,150.00 for the Rohner

Case. from app#A.1420.404(Attorney Litigation). Account balance before expense is \$32,443.35

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing Budget Transfers in the amount of \$1,000.00 from app#A.1670.401 Shared Services Printing & Copiers and \$1,000.00 from A.1450.414 Elections-Contract Labor to A.1680.401 Shared Services Office Supplies to cover various Staples invoices totaling \$1,818.92

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Resolution authorizing payment to Excelsior Blowers Systems LLC(sole source) for the Prevention and Maintenance service in the amount of \$2,637.60 from app# G.1940.400(Reserved Sewer Project) for the Sewer Department. Current account balance is \$58,998.48 before expenses in the 24/25 budget

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all were in favor.

Deputy Mayor Barbarite gave a statement of the Village's position regarding Traffic and Public Safety in the Village

Village Board Statement on Traffic and Public Safety

The Village Board of Monticello is committed to promoting public safety and maintaining a high quality of life for all residents and visitors. This commitment includes the consistent enforcement of our building code, fire code, and traffic laws.

Recently, the Board has observed a concerning increase in traffic violations across the Village. It is becoming increasingly common to see drivers:

- Exceeding posted speed limits
- Failing to yield to pedestrians
- Ignoring stop signs and yield signs
- Making improper right turns on red without coming to a complete stop

In light of these issues, and out of concern for public safety, the Village Board has directed the Chief of Police and the Monticello Police Department to increase enforcement of traffic regulations.

We also remind pedestrians to use sidewalks where they are available and to avoid walking in the roadway. At the same time, bicycles and motorized vehicles-including scooters, e-bikes, and lawn mowers-are strictly prohibited on sidewalks. These restrictions are in place to protect pedestrians and ensure safe use of public walkways.

Everyone-whether driving, biking, or walking-shares responsibility for making Monticello's streets and sidewalks safer.

Speed Hump Installation: A Proactive Step

In addition to stepped-up enforcement, the Village is implementing traffic calming measures to address speeding. As part of this initiative, speed humps are being installed in strategic locations.

Speed humps are designed to:

- Reduce average vehicle speeds
- Discourage cut-through traffic
- Create safer, quieter streets for pedestrians, cyclists, and residents

These physical features act as a visible and tactile reminder to drivers to slow down and stay alert-particularly in areas with children, seniors, and heavy foot traffic.

Executive Session

A motion was made by Trustee Hutchins with a second by Trustee Barbarite to go into Executive Session at 6:35pm to discuss a Personnel & Litigation Matter. Upon the call of the roll, all present were in favor.

A motion was made by Trustee Barbarite with a second by Trustee Jenkins to come out of Executive Session at 7:46pm. Upon the call of the roll, all present were in favor.

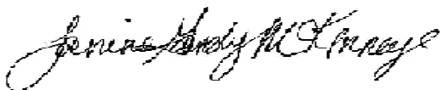
Resolution authorizing the forgiveness of the 2022 delinquent taxes for Iglesia de Dios of Monticello, SBL's 119.-3-21, 119.-3-22 & 119.-3-30 due to their exemption not being filed in a timely manner and the use of the building continuing as a church and there being no lapse in services. A letter will be drafted by Mr. Sussman to be sent to the County and also to the Town of Thompson regarding the Village's position on this matter.

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all were in favor.

Adjournment

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to close the meeting at 7:50pm. Upon the call of the roll, all present were in favor.

Submitted by:



Janine Gandy-McKinney, Village Clerk