

Board of Trustees Meeting Minutes

Village of Monticello

Wednesday, June 18th, 2025

6:00 pm

Call Meeting to Order

The meeting was called to order at 6:05pm by Mayor Massey.

Pledge to the Flag

Roll Call

Mayor Massey-Present

Trustee Jenkins-Present

Trustee Hutchins-Present

Trustee Davis-Present

Trustee Barbarite-Present

Also Present:

Michael Sussman, Village Special Counsel-absent

James Snowden, Village Manager

Janine Gandy-McKinney, Village Clerk

Martha Daza, Village Treasurer

Motion to accept the agenda

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Approval of minutes from the June 4th Regular Meeting & June 12th, 2025 Special Meetings

A motion was made by Trustee Davis with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Mayor's Comments

Hello neighbors and welcome summer visitors. Since our community tends to be one that hosts a multitude of seasonal visitors that come in waves over the summer months, the Village has put into place rules and policies to ensure that the association with the permanent community continues to operate smoothly and transparently. During the summer months, it tends to become easy to overlook safety as we are enjoying summer activities like pool days, cookouts, picnic gatherings, camping trips, and other outings. However, safety is an important aspect that shouldn't be forgotten.

Residents, remember to stay hydrated and take breaks from activities. Always have access to water and before going outside, remind everyone to drink at least eight ounces of water. Remember to lock doors and make sure the windows are locked as well. If you have home security systems installed, remember to set the alarm. Thieves are more likely to enter an unoccupied house. For this reason, residents should always make it look as if someone is at

home. In addition, the summer months provide an optimal time to pursue projects related to the maintenance, improvement and updating of your residences.

To make summertime a fun experience for everyone in this community, ensure all residents are aware of ways they can enjoy a safe and healthy summer. Even if your abodes have been designated as a seasonal housing unit there are restrictions to use, and you must abide by the reasonable community rules. These reasonable Community Rules are established to promote an atmosphere of respect, fairness, diversity and positive relationships in Monticello. These rules can be changed at any time at the discretion of the Village Administration.

Reasonable Community Rules Related to Absentee Owners and Seasonal Residents:

Keep your AC on at a certain level to avoid conditions which would encourage mold growth.

Be mindful of water consumption and if necessary, engage a caretaker to check on the unit at regular intervals. This will ensure that the unit's condition is maintained and there is adequate access for pest control and other services/inspections as needed.

In the case of absentee landlords, both landlords and residents are required to provide updated contact information which the Village may use in case of an emergency.

Animals are to be kept on a leash at all times when they are outside of their homes and owners are to clean up after their animals. Residents must always control their animals without disturbing others. Residents with assistance animals must comply with the Independent Living Pet/Assistance Animal Policy.

All property in and around the surrounding Village is to be respected.

In regard to Housing Units, remember to:

1. Keep Grass mowed
2. Trees trimmed
3. Yard free of debris
4. Control weed and wild plant growth
5. Keep sidewalks clear
6. Ensure cars are parked correctly
7. Maintain in good repair and structurally sound all accessory constructions i.e. (detached garages, walls, fences)

These actions will cause a beautiful Monticello!

Again, let me reiterate, make volunteering a personal priority. The initiative with Catholic Charities Foundation that was looking for volunteers to restock the food pantry welcomes your help. I implore you all to get out there and commit to serving your neighbors in need. This event is held every Wednesday from 9-1. As we work towards a better community, I encourage everyone (whether permanent or seasonal) to get involved. You can stay informed by attending the board meetings.

Whether it's local activities, volunteering, or simply supporting one another, every effort contributes to the strong sense of community that defines Monticello.

Manager's Report

Mr. Snowden thanked Trustee Jenkins for his perseverance and commitment in and to this community. He went on to say that none of us would be in the positions we are in if he had given up and stopped fighting.

He also reported that all grants are coming to fruition, the new pool is out to bid, the water plant is going out to bid very soon, the TSC roof is also going out to bid soon.

Trustee Jenkins thanked Mr. Snowden for his kind words and said that he firmly believes that his fight is not in vain. He stated that will continue to fight and go hard because he loves this community and his legacy is here.

Public Hearing for a Proposed Local Law, adding Section 280-59 entitled, "PUD-Planned Unit Development" in the Village of Monticello

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to open the Public Hearing at 6:14pm. Upon the call of the roll, all present were in favor.

Joel Kohn and George Duke was present for this public hearing. They stated that they received the 239 Review from the County and they updated the plans as requested previously, and now they are ready to move forward with appearing before the Planning Board upon the decision given by the Board tonight.

Any and all questions from the Board was answered in regards to water and sewer capacity, type of housing and walkability.

The Village Clerk made the applicant aware that although the received a Local Determination decision, the Village Special Counsel, Michael Sussman, who is absent, requested that there be no movement on this until he was present due to SEQR and other procedures that have to take place prior to the Board voting.

The floor was opened to the public three (3) times and no one spoke.

A motion was made by Trustee Hutchins with a second by Trustee Davis to leave the Public Hearing open until the July 7th, 2025 meeting at 6:00pm. Upon the call of the roll, all present were in favor.

Public Hearing-25/26 Village Budget

A motion was made by Trustee Hutchins with a second by Trustee Davis to open the Public Hearing at 6:26pm. Upon the call of the roll, all present were in favor.

Village Treasurer, Martha Daza, was present and stated that as of right now, the budget is still being

worked on. There were numerous transactions that were not booked in the last year, so right now I am trying to make sure that everything is accounted for. In looking at where we are right now, we look to be only about a little over half 1M dollars in the whole, but I want to be sure, but I won't know until everything has been accounted for.

The floor was opened to the public three (3) times and the following person spoke:

Helen Jersey-regarding cash flow & fund balance

A motion was made by Trustee Hutchins with a second by Trustee Davis to close the Public Hearing at 6:30pm. Upon the call of the roll, all present were in favor.

Discussion-Extension of Harris Sewer District-Jacob Billig

Rabbi Ben Habenstein was present and stated that he is the applicant requesting to be added to the Consolidated Harris Sewer District. He stated that there is more than enough capacity and the addition of his community will not amount to enough to surpass what's allowed.

Trustee Hutchins stated that the Board was still waiting on documentation that as far as he knows, hasn't been received yet and there is no resolution on the Board to vote on, it's still in the discussion phase, plus the Village Special Counsel isn't present for advice.

Trustee Barbarite also commented that, all of the necessary paperwork has been completed from the Town and all that's needed is an answer from us. We have already previously committed ourselves to this by contracts passed in the past. They have the capacity and the addition of this Rabbi's community will have a minimal impact, so I'm not clear on the hold-up.

Trustee Jenkins stated that he would rather have Mr. Sussman present and waiting until the next meeting shouldn't be an issue.

The rest of the Board agreed that they would like to have Mr. Sussman present and the matter can be determined at the July 7th, 2025 meeting.

Resolution authorizing payment of the Village bills in the amount of \$103,598.22

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Hawkins Delafield & Wood LLP in the amount of \$3,998.52 from app#F.8310.414(Water-Professional Fees) for the \$480,000.00 Bond Anticipation Note for the Water System Improvements. Current account balance after expense is \$2,204.51

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing the renewal of the Liquor License for Nelly's Sports Bar located at 456 Broadway, Monticello NY 12701 and waiving the 30-Day Advance Notice

A motion was made by Trustee Jenkins with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Computer Doctors in the amount of \$2,079.80 from app#G.8110.234 (Sewer: Software Update) for the purchase of two news computers for the Sewer Department due to Windows 10 phasing out. Current account balance is \$1,829.84 after expense

A motion was made by Trustee Davis with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing the amended Liquor License for DGC Kitchen and Catering d/b/a Starters located at 449 Broadway changing the business from a Tavern to a Restaurant and waiving the 30-Day Advance Notice

A motion was made by Trustee Davis with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to TK Elevator Corporation in the amount of \$1,006.99 from app#A.1620.203 (General. Building & Grounds-Village Hall) for the monthly maintenance of the elevator in Village Hall. Current account balance is \$7,930.27 after expense

A motion was made by Trustee Jenkins with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to the Office of the State Comptroller-Justice Court Fund in the amount of \$9,276.00 for fines collected and fees earned by the Justice Court for the month of May 2025 from app#A.2610. Current account balance is \$60,326.28

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

Resolution authorizing budget transfers from A.3120.445 (Police Training) account balance is \$17,574.38 to A.3120.415 (Police Telephones) and A.3120.206 (Police Computer Equipment). Amounts to be transferred is \$2,186.00 to cover Ring Squared & Verizon & \$6,500.00 to cover Dataworks & Computer Doctors

A motion was made by Trustee Jenkins with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Executive Session

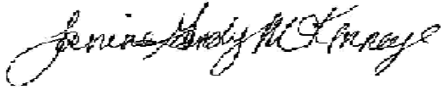
A motion was made by Trustee Davis with a second by Trustee Hutchins to go into Executive Session at 6:54pm for a Personnel matter. Upon the call of the roll, all present were in favor.

A motion was made by Trustee Davis with a second by Trustee Hutchins to come out of Executive Session at 7:37pm. Upon the call of the roll, all present were in favor.

Adjournment

A motion was made by Trustee Davis with a second by Trustee Hutchins to close the meeting at 7:38pm. Upon the call of the roll, all present were in favor.

Submitted by:

A handwritten signature in cursive script, reading "Janine Gandy-McKinney".

Janine Gandy-McKinney, Village Clerk