

Board of Trustees Minutes

Re-Organizational Meeting

Village of Monticello

Wednesday, April 3, 2024

6:00 pm

**Call Meeting to Order**

The meeting was called to order by Elected Mayor Rochelle Massey at 6:00pm.

**Swearing in of newly elected Mayor and Trustees**

Newly Elected Village Mayor Rochelle Massey was sworn in by the Village Clerk, Janine Gandy-McKinney

Newly Elected Trustee Theodore (TC) Hutchins was also sworn in by the Village Clerk, Janine Gandy-McKinney

Newly Elected Trustee Janice Davis was also sworn in by the Village Clerk, Janine Gandy-McKinney

**Pledge to the Flag**

**Roll Call**

Mayor Massey-Present

Trustee Jenkins-Present

Trustee Hutchins-Present

Trustee Davis-Present

**Motion to accept the agenda**

A motion was made by Trustee Hutchins with a second by Trustee Jenkins to accept the agenda. Upon the call of the roll, all present were in favor.

**Approval of minutes from the March 6, 15 & 20, 2024 regular and Emergency Meeting**

**March 6, 2024 meeting**

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**March 15, 2024 meeting**

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**March 20, 2024 meeting**

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**Mayor Appointments:**

Mayor Massey appointed James Snowden as the Village Manager and the Building Department Supervisor.

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll,

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all present were in favor.

**Mayor’s Appointments w/Board Approval-One (1) Year Appointment**

<b>Village Attorney</b>	Term Expiration
Michael Sussman	April 2025

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

<b>Deputy Village Attorney</b>	Term Expiration
Richard S. Baum	April 2025

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**Mayor’s Appointments w/Board Approval-Two (2) Year Appointment**

<b>Treasurer</b>	Term Expiration
Donald Appel	April 2026

A motion was made by Trustee Jenkins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

<b>Village Clerk</b>	Term Expiration
Janine Gandy-McKinney	April 2026

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**Mayor’s Appointments -One (1) Year Appointment**

<b>Deputy Mayor</b>	Term Expiration
Gordon Jenkins	April 2024

Village Manager Appointments:

**Manager’s Appointments w/Board Approval-Five (5) Year Appointment**

<b>Planning Board Members</b>	Term Expiration
Jeffrey Sternberg (Hold-Over)	April 2015
Hildy Rosenberg	April 2024
Smajlje Srdanovic	December 2023
Angela Rein	August 2023

**Manager’s Appointments w/o Board Approval-Five (5) Year Appointment**

<b>Monticello Housing Authority</b>	
Alisande Lymon (Hold-Over)	January 2023

**Manager's Appointment-Five (5) Year Term:**

**Zoning Board of Appeals (ZBA)**

Steven Melendez

David Komatz

Term Expiration

April 2022

May 2023

**Manager's Appointment-One (1) Year Term:**

Village Engineer-Glenn Smith

Official Newspaper-Sullivan County Democrat

Police Surgeons- Dr. Garfinkel

Health Officer-Dr. Garfinkel

Police Chaplains-Evang. Stella Butler

Acting Village-Justice Leo Glass

Official Banks-JP Morgan Chase Bank, Key Bank, Catskill Hudson Bank of Sullivan County,

Wayne Bank, Jeff Bank & TD Bank

Police Veterinarian-Dr. Scott Quick

Term Expiration

April 2025

April 2025

April 2025

April 2025

April 2025

November 2022

April 2025

April 2025

**Resolution setting the date, time, and place of the regular Village Board Meetings for the 1<sup>st</sup> & 3<sup>rd</sup> Wednesdays of each month at 6:00pm in person at Village Hall located at 2 Pleasant Street**

A motion was made by Trustee Davis with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

**Resolution regarding the Procurement of all Goods and Services by the Departments of the Village of Monticello**

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**Resolution authorizing the Village Manager to allow employees to attend Seminars and Conferences which will benefit or further the interest of the Village not to exceed \$1,500.00**

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**Resolution authorizing payment in advance of audit claims for Public Utilities, Fuel, Postage, ADP for Payroll related services, Town of Thompson bills, the Sullivan County Treasurer for Tipping Fee's only, and the Medicare Reimbursements Checks not to exceed \$30,000.00**

A motion was made by Trustee Davis with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

**Resolution directing the Annual Audit of the Village Justice Court Records by the Village Independent Auditors by a bid process**

A motion was made by Trustee Davis with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

**Resolution adopting Investment Policy for the Village of Monticello**

A motion was made by Trustee Davis with a second by Trustee Hutchins. Upon the call of the roll,

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all present were in favor.

**Resolution designating the TD Bank as the depository for the Justice Court and authorizing the Village Justice and acting Village Justice to have sole authorization of the accounts therein**

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**Resolution designating the JP Morgan Chase Bank, Catskill Hudson Bank of Sullivan County, Wayne Bank, Jeff Bank & TD Bank as the depositories for the Village and authorizing the Mayor, Deputy Mayor, Treasurer, Deputy Village Treasurer and Village Manager have sole authorization of the accounts therein**

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**Resolution authorizing the bidding process for the Village's Highway, Sanitation, Sewer & Water Departments annual bid items for fiscal year ending July 2025; bid opening date to be set for Thursday, May 16<sup>th</sup>, 2024 at 2:00pm for the Highway & Sanitation Department and Thursday, May 30<sup>th</sup>, 2024 at 2:00pm for the Water & Sewer Department**

A motion was made by Trustee Davis with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

**Resolution authorizing the Village's Annual Spring Litter Pluck for Saturday & Sunday, April 20 & 21, 2024 from 9am-2pm**

A motion was made by Trustee Davis with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

**Resolution setting the dates for the Village of Monticello Annual Spring Cleanup from Saturday, May 4<sup>th</sup>, 2024, through Saturday, May 11<sup>th</sup>, 2024, from 8am-2pm M-F and 8am-12pm Sat, Senior and Handicapped curbside pick-up will be on Monday, May 6<sup>th</sup>, 2024, and will end on Thursday, May 9<sup>th</sup>, 2024 at 2:00pm**

A motion was made by Trustee Davis with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

**Resolution setting a Public Hearing for Proposed Local Law #1 of 2024 to Extend the Residency Requirements for the Acting Village Justice to the County of Sullivan**

A motion was made by Trustee Hutchins with a second by Trustee Jenkins. Upon the call of the roll, all present were in favor.

The date was set for Wednesday, April 17, 2024 at 6:00pm

**Resolution suspending all purchases and hiring unless authorized by the Mayor or Village Manager effective immediately**

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**Resolution to apply for Traffic Study & Crosswalk Funding for East Broadway & Route 42 South along Forestburgh Road**

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

**Resolution authorizing the Village Manager, the Village Treasurer, the Village Mayor and the Village Clerk full access to ADP Payroll Systems and Software Applications**

A motion was made by Trustee Davis with a second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

**Resolution Rescinding the Termination of Yermia Solomon**

A motion was made by Trustee Hutchins with a second by Trustee Davis. Upon the call of the roll, all present were in favor.

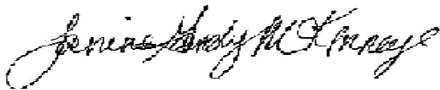
**Executive Session**

There was no Executive Session

**Adjournment**

A motion was made by Trustee Jenkins with a second by Trustee Hutchins to adjourn the meeting at 8:18pm. Upon the call of the roll, all present were in favor.

Submitted by:



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Janine Gandy-McKinney, Village Clerk