

MINUTES
REGULAR MEETING
VILLAGE OF MONTICELLO
BOARD OF TRUSTEES
JANUARY 19TH, 2017
5:00 p.m.

MEETING TO ORDER

Mayor Douglas Solomon called the meeting to order at 5:00 p.m.

PLEDGE TO FLAG

ROLL CALL

Upon Roll Call all were present:

Douglas Solomon-Mayor	Carmen Rue- Trustee
Jill Weyer- Trustee	George Nikolados- Trustee
Aleta Lymon- Trustee	

Also Present: Stacey Walker- Deputy Clerk
Melissa DeMarmels- Treasurer
Richard Baum- Deputy Attorney

Absent: Janine Gandy McKinney- Clerk
Michael Davidoff- Village Attorney

Motion to accept the agenda

A motion made by Trustee Rue, Seconded by Trustee Weyer upon roll call all in favor

Approval of Minutes from the January 3rd 2017 Meeting

A motion made by Trustee Nikolados seconded by Trustee Weyer

Upon roll call all in favor except Trustee Rue abstain to except the Minutes from January 3rd, 2017 Village Board Meeting

Mayors Report

Mayor Douglas Solomon announced that at 6:00 pm there would be a Village of Monticello ZBA meeting.

Manager's Report

David Sager, Village Manager, introduced Darrin Raynor, the new person hired at the Village of Monticello Recreation Department to the Board. David asked the Board to create a Resolution to hire Shawn McMichael's for the position of the DPW/Sanitation Department for the Village of Monticello Highway Department. Trustee Rue stated that a Resolution is not needed because the manger hires and fires employees. Trustee Rue stated that Shawn has to get out of the Union like Phil Klemen did to be Superintendent, the only thing needed is a Resolution to set up the salary. *See Attachment*for report.

A motion was made by Trustee Lymon, seconded by Trustee Weyer upon roll call all in favor to except the yearly salary of \$66,000 for Shawn McMichael to be the DPW/Sanitation Superintendent.

Department Head Reports

*See Attachments for detailed reports from the Treasury Department, Police Department, Sewer Water Department, Building Department & Recreation Department.

Resolution authorizing the payment of bills in the amount of \$137,039.13

A motion was made by Trustee Lymon seconded by Trustee Nikolados upon roll call all in favor.

Resolution authorizing Budget Transfer for Fiscal Year ending July 2017

A motion was made by Trustee Nikolados seconded by Trustee Rue upon roll call all in favor.

Resolution authorizing the purchase of a 2015 Husqvarna MX52LE Zero Turn Mower from the Rental Center of Monticello in the amount of \$2,200.00 from app#G.8130.233. Current account balance is \$11,120.90

A motion was made by Trustee Lymon seconded by Trustee Weyer upon roll call all in favor.

Resolution authorizing training for two Village employee's, Lance Tursi and Robert Nelson from the Sewer Department at the Ulster County Community College for NYS DEC Operator Certification in the amount of \$1,029.00 per employee from app#G.8130.445. Account balance after budget transfer is \$4,977.00

A motion was made by Trustee Rue seconded by Trustee Lymon upon roll call all in favor.

Resolution authorizing payment to the Town of Thompson for the 2017 County/Town taxes in the amount of \$9,188.68 from app#A.1950.400. Current account balance is \$10,258.89

A motion was made by Trustee Rue seconded by Trustee Lymon upon roll call all in favor.

Resolution authorizing the purchase of a Sump Pump from Blue Heron Construction to replace the current one in the Sewer Department in the amount of \$6,001.00 from app#G.8130.233. Current account balance after budget transfers is \$13,121.90

A motion was made by Trustee Rue seconded by Trustee Weyer upon roll call all in favor.

Resolution authorizing Change Order No. 2B for the Wastewater Treatment Plant Project for HT Lyons Inc. from \$162,340.49 to \$193,002.82. Change Order Increase of \$30,662.33

A motion was made by Trustee Nikolados seconded by Trustee Rue upon roll call all in favor.

Resolution authorizing the purchase of a Paint Cabinet from Grainger, Inc. in the amount of \$1,156.72 for the Water Department to replace the current one from app#F.8320.459. Current account balance is \$29,007.67

A motion was made by Trustee Rue seconded by Trustee Nikolados upon roll call all in favor.

Resolution authorizing the purchase of a Rear Axle Assembly from Don's Automotive Mall, Inc. for Police Vehicle#22 in the amount of \$1,600.00 from app#A.1640.421. Current account balance is \$20,504.41

A motion was made by Trustee Rue seconded by Trustee Lymon upon roll call all in favor.

Resolution authorizing the purchase of a High Pressure Pump for the Wells from Schmidt's Wholesale for the Water Department in the amount of \$1,331.59 from app#F.8320.233. Current account balance is \$10,000.00

A motion was made by Trustee Lymon seconded by Trustee Rue upon roll call all in favor.

Resolution authorizing Form E for the USDA in the amount of \$188,040.90

A motion was made by Trustee Rue seconded by Trustee Nikolados upon roll call all in favor.

Resolution authorizing payment to NYSHIP for the Village Employee's Health Insurance for February, 2017 invoice in the amount of \$203,265.17 from the various funds as listed

A motion was made by Trustee Lymon seconded by Trustee Weyer upon roll call all in favor.

Resolution authorizing a Budget Transfer to cover expenses at the Village of Monticello Justice Court

A motion was made by Trustee Rue seconded by Trustee Nikolados upon roll call all in favor.

Public Comments

Gordon Jenkins spoke out about how he feels about race issues in the Village of Monticello pertaining to racism. He went on to say that he attended a Martin Luther King Event. Mr. Jenkins spoke about his concerns for problems not being addressed in the Village. Gordon stated that he feels that too much money is being paid out to specific positions and he feels the minorities are being left out, mistreated or arrested and he will not continue to pay high taxes to support the monies that are being paid to specific positions at the cost of the tax payers.

Rochelle Massey stated her concerns about similar issues. She spoke about how landlords are getting Federal Monies but they are not paying their taxes she went on to talk about extended overtimes to employees, she spoke on her concerns about the Monticello Police Department.

Thomas Mack address his issues about the Village of Monticello, he stated that he felt a change should be made to get things going in the right direction.

A young lady stated her concerns about not having ample walking space to cross the road. Mayor Solomon told her to get an exact location and that the issue would be addressed.

Helen Budrock from the Sullivan Renaissance invited everyone to attend a Community Meeting on Saturday, January 21, 2017 at the Monticello Firehouse located at 23 Richardson Avenue in Monticello New York from 2:00 pm to 4:30 pm. Helen stated that she and Village Manager David Sager would present a presentation at that time to talk about the plans to better the Village. Helen also hopes that all of the Trustees can attend so that they can have 5 groups for each member to go around and help with the presentation. She also welcomes the public to come to support and give ideas on this process.

See attached flyer state the information on this event

Another woman stated her concerns about people of color being scared and being attacked. She recommend that it would be good to come up with a plan to help these issues especially for the children. She stated that she moved to the United States in hope for a better life for her family. She also stated that the Village looks junky and needs to be better taken care of. She stated that the Village Manager has been helping a lot but she feels more needs to be done.

Thomas Rue said the he thinks the young lady that had the concerns about the walking space is pertaining to the medium located in front of his business on Broadway which is right across from the Landfield Avenue intersection. He feels that the medium located in the middle of the street should not be the only way for people to get across from one way to the other. Mr. Rue feels that Broadway should be redesigned or should have maintenance work done, he went on to say that the mediums should be removed. Mr. Rue stated that the Village should reach out to the State to get an update review on Broadway.

A gentleman named Steve agreed with Mr. Rue.

Executive Session Personnel

A motion was made at 5:40 pm by Trustee Weyer seconded by Trustee Nikolados up roll call all in favor to go into executive session concerning personnel upon roll call all were in favor

At 5:45 a motion was made by Trustee Rue seconded by Trustee Nikolados to come out of executive session upon roll call all were in favor.

Adjournment

A motion was made by Trustee Rue seconded by Trustee Lymon to adjourn the meeting at 5:46 pm upon roll call all were in favor.



Stacey Walker Deputy Village Clerk

Village of Monticello
2 Pleasant Street
Monticello, NY 12701

Date: 1/17/2016
To: Mayor, Board of Trustees, Manager
From: Melissa DeMarmels - Village Treasurer
Re: Budget Transfers - 2017 Fiscal Year

Budget Transfers are requested as follows:

1. To cover expenses in the Justice Department

VILLAGE OF MONTICELLO - BUDGET TRANSFER AMENDMENTS
 FISCAL YEAR ENDING 07/31/2017
 PRESENTED AT VILLAGE BOARD MEETING

07/28/2016

Prepared By: Melissa DeMarmels - Treasurer

		Revenue Increase Credit	Revenue Decrease Debit	Appropriation Increase Debit	Appropriation Decrease Credit
A.1110.404	Justice Association Dues			40.00	
A.1110.401	Justice Office Supplies				40.00
A.1110.438	Justice - Law Books			300.00	
A.1110.407	Justice - Translator				300.00
A.1110.406	Justice - Training			545.00	
A.1110.200	Justice - Equipment				53.00
A.1110.206	Justice - Improvements				131.00
A.1110.104	Justice - P/T Court Officer				361.00
Totals		\$ -	\$ -	\$ 885.00	\$ 885.00

Net effect to budget \$ -



State of New York Department of Civil Service
Employee Benefits Division

Melissa DalMarnels
Village Of Monticello
2 Pleasant Street
Monticello, NY 12701

Statement Number: 508
Statement Date: 01/09/2017
Account Number: 00368
Page: 3 of 3
Send payment to: Employee Benefits Division
State of New York
Department of Civil Service
P.O. Box 645491
Cincinnati, OH 45264-5491

Total Due: \$203,265.17

Amount Paid:

Submitted by: _____

Date: _____

Participating Employer Premium Due Date: 1/26/2017

*A = 142,443.40
F = 24,625.55
G = 18,416.64
A/E = 18,379.58
\$ 203,265.17*

PLEASE DO NOT WRITE BELOW THIS LINE (DO NOT DETACH)

Instructions:

- 1. Pay the "Total Due". Please use only this month's form for this month's payment or a photocopy of it.
- 2. Make check payable to: NYS EMPLOYEES' HEALTH INSURANCE PENDING ACCOUNT.
- 3. Send this ENTIRE PAGE with your check to the above address.

Complete only if Address or Phone number of contact person changes

Customer Address:

Telephone:

Contact Person:

Customer ID: 00362

Amount Due: \$203,265.17

Receipt No: _____

Amount Received: _____

Date Received: _____

00368

Village of Monticello

Memo

To: All Departments and Employees
From: David A. Sager
cc:
Date: January 20, 2017
Re: Appointment of New DPW/Sanitation Supervisor

RECEIVED

JAN 20 2017

VILLAGE CLERK
VILLAGE OF MONTICELLO

Dear All:

It is my pleasure to announce that Shawn McMichael has been promoted from within the ranks of the Highway Department to the position of DPW/Sanitation Superintendent effective immediately. Shawn brings a refreshing level head, vision and approachability to the position. He also brings with him a sincere desire to work with all other department heads and divisions to do the very best job he can for the Village of Monticello.

All employees within the Highway Department and Sanitation, from Working Supervisor to Laborer are now expected to report to Shawn as your department head and treat him with the respect he deserves. As we move forward, Shawn and I will be implementing some changes that we feel are overdue and in the best interests of not only the departments, but the village as a whole. The hope is to create better efficiency and a better work environment for all.

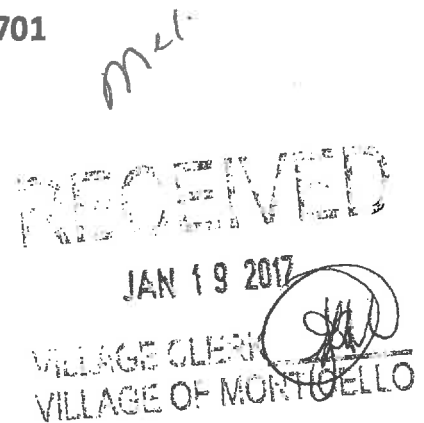
Please join me in welcoming Shawn to the position and let's all keep working toward a better Monticello.

Respectfully,


David A. Sager, Village Manager



VILLAGE OF MONTICELLO
2 PLEASANT STREET
MONTICELLO, NEW YORK 12701



To: Village Mayor, Board of Trustees, Manager
From: Melissa DeMarmels - Treasurer
Date: Village Board Meeting - 01/19/17

RE: Department Head Update

- 1) Cooper Arias will be scheduling an exit conference with David and I in the next week or so, and then hopes to be at the February board meeting to do the presentation to the Board.

- 2) Martha is working on sending out the 1099's as well as the 1095-B's (an Obamacare requirement for everyone on the Village's health insurance). The deadline for sending both of these forms out was moved up to January 31st this year.

- 3) Starting with the next payroll cycle back up training of another account clerk will be starting. The process is expected to take a few months, but the goal is to have two account clerks fully trained by spring.

Village of Monticello
2 Pleasant Street
Monticello, NY 12701

Date: 1/17/2017
To: Mayor, Board of Trustees, Manager
From: Melissa DeMarmels - Village Treasurer

Re: Cash & Loan Balances as of 12/31/16

<u>Account</u>	<u>Cash Balance</u>	<u>Liability Accounts</u>	<u>Balance</u>
General Fund	\$ 2,093,218.56	Police Vehicle - Dodge Ram	\$ 23,443.41
General Fund - old CD acct	\$ 108,373.12	Police Vehicle - Dodge Durango	\$ 12,717.19
Water Fund	\$ 491,606.50	Police Vehicle - Dodge Charger	\$ 36,993.26
Sewer Fund	\$ 446,034.71		
Sanitation Fund	\$ 193,877.48	Water - 1995 Bond	\$ 224,000.00
Utility	\$ 3,627.71	Water - S/T B.A.N.	\$ 288,000.00
Capital Fund	\$ 788,814.23	Water - S/T B.A.N.	\$ 750,000.00
Drug Task Account	\$ 31.09		
Home Grant	\$ 416,442.28	Sewer - 2010 Bond	\$ 195,000.00
USDA - Sewer	\$ 797,006.48	Sewer - USDA WWTP	\$ 7,841,500.00
Sewer - S/L Asset	\$ 154,000.00		
Escrow	\$ 278,116.74		
Tax Installment	\$ 242,434.92		
Payroll	\$ 24,232.16	FEMA H.E.L.P Loan	\$ 122,007.98
Section 125 Plan	\$ 1,995.59		

Robert J. Mir
Chief of Police



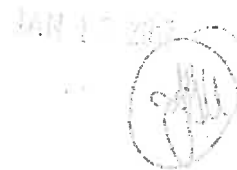
Monticello Police Department

2 Pleasant St., Monticello, NY 12701
Phone (845)-794-4422 Fax (845)-794-6165

REPORT TO THE VILLAGE BOARD, JANUARY 17, 2017

During the month of December 2016, the Monticello Police Dept. responded to;

- 1,133 calls for service
- 66 investigative cases were opened
- 48 arrests were made
- 110 traffic citations were issued
- 26 accident reports were submitted to NYS DMV.



For the Year of 2016

- 14,831 calls for service were answered
- 936 investigative cases were opened
- 831 arrests were made
- 1,328 traffic citations were issued
- 220 accident reports were submitted to NYS DMV

A handwritten signature in cursive script, appearing to read "R. Mir".

Village of Monticello

WATER AND SEWER DEPARTMENT

2 Pleasant Street

Monticello, New York 12701

PHILIP KLEMEN, Superintendent

PHONE (845) 794-5920 ~ FAX (845) 794-6600

E-mail: monticellowwtp@verizon.net



DECEMBER MONTHLY REPORT

Water Department

For the month of December at the Water Dept. 29.4 million gallons was pumped from the lake and .039 million gallons from the wells. Repairs of water main leaks were done on Monticello St., West Broadway, and the Old Imperial motel site. Also 7 Turn-offs due to frozen/broken pipes and 17 patches on the old hospital hill stand tank.

Sewer Department

For the Sewer Dept 32.7 million gallons were treated and 74 Ton of bio-solids removed. Removed and replaced pump and controls at the East Broadway pump station after flooding due to pump failure.

T.J.



Village of Monticello

2 Pleasant Street, Monticello, NY 12701
(845) 794-6130 (x18); FAX (845) 794-2327

Building Department January Report

- 1) Searches- 12
- 2) Violations- 45
- 3) Snow removal 19 invoices totaling-\$9,606.00
- 4) Apt complaints- 10
- 5) Rental inspections-15
- 6) Building permits- 15
- 7) Fire calls-3
- 8) Demo permits- 1

This report does not include walk ins to the office, phone calls and daily complaints that I have to go out on. Thank you.

T.J. Brawley

Building Inspector/ Code Enforcement Officer

(DARRIN)

Village Recreation report for 1.17.2017

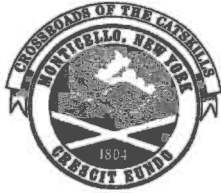
Ted Stroebele Activity

- During the day people from Sullivan Arc, New Hope use the space for lunch
- Seniors use space during day on Thursday and Mondays for BINGO
- Paint group on Thursdays
- Boxing downstairs
- Different groups throughout the week and weekends

Foundation work-

- Creating a recreation strategic plan that will or can be used as a blueprint for the future
- Starting a youth committee to meet monthly
- I connected with Liberty Assistant Director of Recreation to brainstorm ideas
- I met with Art and the seniors and let him know they have my support and my door is always open
- Connected with BOCE's and reserved gym space on Wednesday's and Friday's from 5:30-8:30
- Goal is to start with soccer on Wednesdays and Basketball on Fridays for youth
- I met with Pinnacle soccer to see how we can collaborate on sports for youth.
- I talked with Bonnie McFarland from AYSO soccer. She is donating soccer balls and other soccer equipment
- Working on a schedule, age groups, volunteers and advertisement
- I met with Monticello Superintendent of Schools Tammy Mangus. She is very supportive and gave us the green light to use a gym on the weekends at no charge. Committee will discuss this at the youth meeting
- I connected with the Director of the Youth Bureau, Lesia Snihura to discuss grants for youth. She mentioned all grants for 2017 are awarded and we can fill out the application for 2018 when they come available.
- I met with Carlos's job coach to discuss how we can better support him as an employee. We came up with the idea of creating a work sheet with pictures on it that will be easy to follow and assist in completing daily tasks
- I spoke with Peggy Marchese from workforce development to get assistance with maintenance help in the building

Helen



You are invited to attend a
**COMMUNITY
MEETING**

**Please join us for a
discussion and update
on the positive work
happening in
Monticello!**

**Come and share
your ideas!**

**Become a
volunteer!**

Get involved!

HOSTED BY:

Village of Monticello ❖ Monticello Chamber
Sullivan Renaissance

SATURDAY, JANUARY 21, 2017

2:00 to 4:30 p.m.

Monticello Firehouse | 23 Richardson Avenue

For more information please call 794-6130 or 295-2445

Monticello Village residents can request a free cab ride to and from the meeting courtesy of Yellow Cab.
Call 794-1120 at least 24 hours in advance to schedule your pick-up!



¡Por favor, únase a nosotros para una discusión y actualización sobre el trabajo positivo que sucede en Monticello!

¡Venga y comparte sus ideas!

¡Hagase un voluntario!

¡Involucrarse!

Está invitado a atender una
**REUNIÓN
COMUNITARIA**

ALOJADO POR:
Village de Monticello ❖ Chamber de Monticello
Sullivan Renaissance

SÁBADO, 21 DE ENERO, 2017
2:00 to 4:30 p.m.
Monticello Firehouse | 23 Richardson Avenue
Para más información, llame 794-6130 o 295-2445

Residentes del Village de Monticello pueden solicitar un paseo en taxi gratis antes y después de la reunión cortesía de Yellow Cab. Llame a 794-1120 al menos 24 horas antes para programar su recogida.