

Minutes
Board of Trustees
Village of Monticello
October 5, 2010
7:00pm

Call Meeting to Order

The meeting was called to order at 7:04pm by Mayor Jenkins

Pledge to the Flag

Roll Call

Mayor Jenkins-Present Carmen Rue-Present T.C. Hutchins-Present
Victor Marinello-Present James Matthews-Present

Also Present: John Barbarite-Village Manager
 John LiGreci-Deputy Village Manager
 Dominic Cordisco-Village Attorney
 Doug Solomon-Chief of Police
 Helen Buddrut-Sullivan Renaissance
 Glenn Glidally-Barton & Loguidice

Motion to Accept Agenda

A motion was made by Trustee Hutchins and second by Trustee Marinello to discuss the Provision of Extra Calendar Dates & Phone System resolutions in an Attorney-Client Session. Upon the call of the roll, all were in favor.

Approval of Minutes from the August 31st , September 7th , & Sept. 21st Meetings

There was a brief discussion in regards to the format of the minutes and it was decided that the written resolutions be added as part of the minutes.

A motion was made by Trustee Rue and second by Trustee Hutchins to approve the minutes from the previous meeting. Upon the call of the roll, all were in favor.

Mayor's Report

Manager's Report

TSRC

The Village Code regulations for the use of the TSRC (Neighborhood Facility) have not been consistently followed. Specifically the requirement that the use of the building requires applicants using the facility provide a certificate of insurance naming the Village of Monticello as an additional insured in the amount of \$1 million. This has previously been brought to my attention by Trustee Carmen Rue. Also required to use the facility is the posting of a \$250 cleaning security which is returned if the facility is left clean and undamaged.

We need a process to expeditiously refund security deposits received for the Neighborhood Facility and the Park.

John LiGreci and I inspected the former recreation director's office and found checks, money orders, and cash in desk drawers totaling approximately \$1640 along with unopened mail. The checks are dated from as early as 2001 to present. The unopened mail was dated during 2008. Most of the funds will be lost due to the length of time they sat in the office and not deposited. The checks and cash will be given to the Treasurer's office for handling.

IBAM Notification to Village Hall Renovations

I have notified IBAM that the Village is moving ahead with the renovations of the Village Hall. They have been notified that it will be necessary for them to vacate the building sometime in the spring if the tentative schedule holds true. IBAM has asked for permission to install a sign on the front of the building and for permission to have an event in which they would charge admission. I told them that I would discuss this with the board for guidance as it has generally been the Village's position that uses of village facilities could not charge for admissions to their events.

Flood Damage to Pump Station

We had major flooding at the route 42 sewer pump station necessitating hiring outside contractors to pump out the station. Estimated cost will be approximately \$5000. This pump station will be redesigned as part of the sewer grant project.

Personnel

Interviews have been scheduled; some already have taken place, for the parks and recreation director. In the meantime Michael Greco has been hired as a temporary employee effective September 22, 2010 at a salary of \$30,000 per year.

Halloween Parade

A meeting was held finalizing the Halloween parade details. The parade date will be Saturday, October 30, 2010 with lineup of the floats at the Rutherford School at 4:30 PM. This is a coordinated effort with the YMCA and the Monticello Business Association.

Approval of Bill's to be Paid

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all were in favor.

Resolution for the Budget Transfers & Amendments: Fiscal Year Ending 7-31-2011

A motion was made by Trustee Matthews and second by Trustee Rue. Upon the call of the roll, all were in favor.

Resolution Authorizing the Provision of Extra Calendar Dates in the Justice Court

A motion was made by Trustee Marinello and second by Trustee Hutchins. Upon the call of the roll, all were in favor.

Resolution to Set a Public Hearing for the Rental Law on Tuesday, November 2, 2010 at 7:00pm

A motion was made by Trustee Marinello and second by Trustee Hutchins. Upon the call of the roll, all were in favor.

Resolution Authorizing Payment to Barton & Loguidice for Outstanding Bills in the amount of \$185,000.00

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all were in favor.

Resolution accepting Scott Beddik as the Lowest Bidder for the Phone Systems

A motion was made by Trustee Matthews and second by Trustee Hutchins. Upon the call of the roll, all were in favor.

Resolution Authorizing the Acknowledgement of the Village Justice Court's Audit by the Board of Trustees of the Village of Monticello

A motion was made by Trustee Rue and second by Trustee Marinello. Upon the call of the roll, all were in favor.

Resolution Authorizing the Purchase of a Marked 2011 Chevy Impala Patrol Car from Holeston Chevrolet at the State Bid Price of \$28,709.80. Said purchase is to be financed by Real Lease Inc. at an interest rate of 4.49%; payments begin November 1st, 2011.

A motion was made by Trustee Rue and second by Trustee Marinello. Upon the call of the roll, all were in favor.

Resolution Authorizing the Repair of the Roof at the Ted Strobele Building by Joe Gelsamino Construction not to exceed \$1750.00.

A motion was made by Trustee Marinello and second by Trustee Rue. Upon the call of the roll, all were in favor.

Attorney-Client Session (if requested by the Board)

A motion was made by Trustee Marinello and second by Trustee Rue to go into a closed attorney-client session at 8:55pm. Upon the call of the roll, all were in favor.

A motion was made by Trustee Marinello and second by Trustee Hutchins to come out of the close attorney-client session at 10:00pm. Upon the call of the roll, all were in favor.

Adjournment

A motion was made by Trustee Hutchins and second by Trustee Marinello to close the meeting at 10:05pm. Upon the call of the roll, all were in favor.

Submitted by:



Janine Gandy, Village Clerk