

Minutes

Board of Trustees

Village of Monticello

September 15, 2015

5:30 p.m.

**Call Meeting to Order**

The meeting was called to order at 5:30pm by Mayor Solomon.

**Pledge to the Flag**

**Roll Call**

Mayor Solomon-Present

Trustee Bennett-Present

Trustee Rue-Present

Trustee Weyer-Present

Trustee Gomez-Present

**Also Present:**

David Sager, Village Manager

Michael Davidoff, Special Council

**Motion to Accept the Agenda**

A motion was made by Trustee Bennett with a second by Trustee Rue to accept the Agenda with the following add-ons:

1. Addition of Department Head Reports
2. Discussion-B & L Municipal Building Reconfiguration Project Proposal
3. Resolution authorizing the Justice Court to apply for the 2015-2016 JCAP Grant

Upon the call of the roll, all were in favor.

**Mayor Report**

There was no Mayor's report.

**Manager's Report**

The Village Manager, David Sager, reported that he was selected as part of a sub-committee with the Town & County to discuss the sales tax revenue. Today was their first meeting and it was primarily to discuss organization and putting forth a proposal for the casino's in that the up-tip in sales taxes would be evenly distributed amongst all the Towns and Villages either based upon assessment or population. I think it's great because the Village of Monticello was the only Village that was asked to be part of this. Down the St. John Street area, you'll notice that there is a lot of sidewalk construction being done and they are doing a great job quickly; my only

concern with that is an issue that Jim will discuss further, but there is a little section of Holmes Street that was not in the bid specifications. The construction company is willing to do the work and it is in need of some extra curbing, but there will be cost incurred. In order to use CHIPS monies, all sidewalks in the Village have to be ADA Compliant and us spending a few extra dollars to get the full use of the CHIPS monies is worth it. On Friday, the 18<sup>th</sup>, the Geek Squad is coming to the Stroebele Center to give a proposal regarding the installation of projection equipment that can be cable ready as well, so that they can watch television as well as watch movies when desired. The funds are part of a \$2,500.00 grant that was received by the Village for the use of entertainment in the Village to attract more users to the facility. Following the West Broadway Villa's ribbon cutting, I spoke with Pathstone about the possible development or direction of the 25 Burton Avenue, they had some ideas and are willing to speak with the Village regarding possible grants or ways to go about the selling of this property. Finally, there is a Fall Training School in Lake Placid from September 28<sup>th</sup> – October 2<sup>nd</sup>, 2015 that I would like to attend at the end of the month, and with the Boards permission I would like to attend, but I am not sure if I will be able to attend just do to the constraints of my schedule. If the Board would allow, I would ask that a resolution be passed.

A motion was made by Trustee Gomez with a second by Trustee Bennett allowing the Village Manager to attend the Fall Training School in Lake Placid, NY, amount not to exceed \$2,500.00. Upon the call of the roll, all were in favor.

#### **Department Head Reports**

The Highway Superintendent, Jim Steinberg, stated that D & F Construction was awarded the Curb Installation Bid. They are requesting a Change Order to now include a repair on Holmes Street that was not part of the initial bid specifications, and the additional cost of bedrock removal that was incurred on Bedford Avenue. The total cost of both changes orders would increase the bid by \$12,500.00, which is a huge discount for the work that is being performed and for what had to be done.

A motion was made by Trustee Gomez with a second by Trustee Rue. Upon the call of the roll, all were in favor.

#### **Nancy Buck-Sullivan County Treasurer's Office**

Nancy spoke in regards to an issue that arose regarding a County owned property being situated in the Village and the County not having any responsibility to the Village regarding decisions. According to Nancy, there were also comments made concerning the IMA for foreclosure proceedings and the Village needing to make a decision as to where they would like to continue the IMA for foreclosures or use other measures because foreclosure time is approaching quickly and the Village does not have the liberty to decide at the last minutes and then be thrown into the mix.

A motion was made by Trustee Bennett with a second by Trustee Gomez authorizing the Village Special Council, Michael Davidoff, to write a letter regarding the Villages desire to continue with our current Tax Foreclosure IMA. Upon the call of the roll, all were in favor.

**Discussion-B & L Municipal Building Reconfiguration Project Proposal**

Mayor Solomon began the discussion by stating that he worked in this building for 25 years in the Police Department and over those 25 years he's watched the building deteriorate from year to year and it is continuing to get worse. We need to get our municipal building fixed and make sure that this building is up to code and a suitable building for our employees to work in because it is not in its current state. I know that former Boards have begun this process several times and I am not sure where, why or who dropped the ball, but this is something that I am picking back up and plan to see it through to its completion.

Glenn Gidaly from Barton & Loguidice was present along with Anthony Eagan and he stated that Mayor Solomon spoke with him and asked them to look back at this project. It as one that was started back a few years ago, then was abandoned and then Mr. Fuller, the former Village Engineer did another plan and that was later abandoned and now it is being brought before B & L again and they are happy to be a part of this plan again. Glenn stated that they plan to use the layouts that they had previously presented to the Board in 2008/2009 and also would like to take a look at the plans drawn by Mr. Fuller in hopes to incorporate some of his ideas with the permission of Mr. Fuller and the Board. They would again go around to each department and re-assess the needs to see if there are any significant changes and go forward from there. The initial cost to start this process would be \$6,000.00 if the Board is so inclined to move forward. This cost would cover their initial re-assessment of the municipal building.

A motion was made by Trustee Bennett with a second by Trustee Weyer authorizing the Manager to the Municipal Building Reconfiguration Proposal with Bart & Loguidice. Upon the call of the roll, all were in favor.

**Resolution authorizing the payment of bills in the amount of \$1,402,263.82**

A motion was made by Trustee Weyer with a second by Trustee Gomez. Upon the call of the roll, all were in favor.

**Resolution authorizing the Village Treasurer to pay the Final Payment for the Police Departments Car Lease in the amount of \$10,888.46 from the General Funds Budget**

A motion was made by Trustee Rue with a second by Trustee Weyer. Upon the call of the roll, all were in favor.

**Resolution authorizing the Village Treasurer to pay the principal and the interest for the new Police Car in the amount of \$13, 257.77 from the General Funds Budget**

A motion was made by Trustee Weyer with a second by Trustee Rue. Upon the call of the roll, all were in favor.

**Resolution authorizing payment to Schmidt Wholesale for an Emergency Purchase of a Grinder Pump for the Sewer Department in the amount of \$1,342.17 from app#G.8120.421**

A motion was made by Trustee Rue with a second by Trustee Weyer. Upon the call of the roll, all were in favor.

**Resolution authorizing a purchase of a Viper Slide Cylinder from CEJ Inc.(sole source provider) to repair Sanitation Truck #14in the amount of \$1,669.54 from app#A.1640.421**

A motion was made by Trustee Rue with a second by Trustee Bennett. Upon the call of the roll, all were in favor.

**Resolution authorizing the Village Treasurer to pay \$72,853.43 to the McKane Group for the Village of Monticello quarterly insurance payments**

A motion was made by Trustee Weyer with a second by Trustee Rue. Upon the call of the roll, all were in favor.

**Resolution authorizing payment in the amount of \$975,420.44 for the USDA Form E #26**

A motion was made by Trustee Rue with a second by Trustee Bennett. Upon the call of the roll, all were in favor.

**Resolution authorizing payment to Atlantic Testing Laboratory in the amount of \$1,040.25 for the Special Inspections for the USDA Sewer Project from app#A.1560.200**

A motion was made by Trustee Weyer with a second by Trustee Gomez. Upon the call of the roll, all were in favor.

**Resolution rescinding the September 1<sup>st</sup> agenda item #13, resolution authorizing the Change Orders for the WWTP Project Contractors and keeping all of the numbers as stated and paid as recommended by the USDA approved amounts: Line A6-Land and Right of Ways should be \$0, Line C2A-General should be \$13,567,095.00, Line C2B-Plumbing should be \$147,900.00 and Line C2C should be \$207,900.00**

A motion was made by Trustee Gomez with a second by Trustee Rue. Upon the call of the roll, all were in favor.

**Resolution authorizing to pay a \$30.00 fee per occurrence for each employee for a July 10<sup>th</sup>, 2015 payroll error**

A motion was made by Trustee Rue with a second by Trustee Weyer to Table. Upon the call of the roll, all were in favor.

**Resolution ordering the removal of structure on SBL#109.-1-13 located at 103 Jefferson Street**

A motion was made by Trustee Gomez with a second by Trustee Weyer. Upon the call of the roll, all were in favor.

**Resolution authorizing the advertising of sealed bids for removal of the structure at 103 Jefferson Street SBL#109.-1-13, bid opening date November 3<sup>rd</sup>, 2015 at 2:00pm**

A motion was made by Trustee Rue with a second by Trustee Bennett. Upon the call of the roll, all were in favor.

**Resolution authorizing the refund of \$1,747.83 for a tax overpayment to Quality Pet Care for SBL#107.-3-31, 107.-3-32.1, 107.-3-26.1 & 107.-3-32.2**

A motion was made by Trustee Rue with a second by Trustee Weyer. Upon the call of the roll, all were in favor.

**Resolution authorizing the refund of \$1,295.26 for a tax overpayment to Thomas Mack for SBL#115.-7-15**

A motion was made by Trustee Gomez with a second by Trustee Rue. Upon the call of the roll, all were in favor.

**Resolution authorizing payment for a 2014 Tax Assessment Adjustment for SBL#116.-3-11.3 in the amount \$4,092.42 to Gaiman & Krutman Attorneys at Law**

A motion was made by Trustee Rue with a second by Trustee Bennett. Upon the call of the roll, all were in favor.

**Resolution authorizing the Justice Court to apply for the 2015-2016 JCAP Grant**

A motion was made by Trustee Weyer with a second by Trustee Rue. Upon the call of the roll, all were in favor.

**Executive Session**

A motion was made by Trustee Bennett with a second by Trustee Rue to go into Executive Session at 6:30pm to discuss the following:

*Possible Litigation*

Upon the call of the roll, all were in favor.

A motion was made by Trustee Weyer with a second by Trustee Gomez to come out of Executive Session at 6:34pm. Upon the call of the roll, all were in favor.

**Ethelbert B. Crawford Public Library**

A motion was made by Trustee Rue with a second by Trustee Rue determining that the Village of Monticello shall not pursue charging the Library District 4% Inspection Fee for the renovations of the Library building. Upon the call of the roll, were in favor.

**Adjournment**

A motion was made by Trustee Rue with a second by Trustee Bennett to close the meeting at 6:40pm. Upon the call of the roll, all were in favor.

Submitted by:

A handwritten signature in cursive script that reads "Janine Gandy".

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Janine Gandy, Village Clerk