

Minutes

Board of Trustees

Village of Monticello

February 17<sup>th</sup>, 2015

7:00pm

**Call Meeting to Order**

The meeting was called to order at 7:00pm by Mayor Jenkins.

**Pledge to the Flag**

**Roll Call**

Mayor Jenkins-Present

Trustee Bennett-Present

Trustee Rue-Present

Trustee Solomon-Present

Trustee Weyer-Present

Also Present: David Sager, Village Manager  
Michael Davidoff, Village Attorney  
James Steinberg, Highway & Sanitation Superintendent  
Phil Klemen, Water & Sewer Superintendent  
Chief Mir, Police Department  
TJ Brawley, Code Enforcement Officer

**Motion to Accept the Agenda**

A motion was made by Trustee Rue with a second by Trustee Bennett to accept the agenda with the following add-ons:

1. Presentation from Ruth Stratton & LaToya Lawrence-Catskill Region Medical Center- Colorectal Cancer "Go Blue" week
2. Setting of a Public Hearing Date for the an Apprenticeship Program in the Village with the appropriate language
3. Litigation Matter-Bisland Resolution

Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain

Trustee Bennett-yea

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

**Approval of Minutes from the January 20<sup>th</sup>, 2015 meeting**

A motion was made by Trustee Rue with a second by Trustee Bennett to approve the minutes.

Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain

Trustee Bennett-yea

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

**Presentation-Ruth Stratton & LaToya Lawrence-Catskill Region Medical Center-Colorectal Cancer "Go Blue" week**

Ruth Stratton was present and spoke on Colorectal Cancer and the need for awareness & screenings in our local community. With the approval of the Board and the assistance of the Highway Department, they will "paint" Broadway blue for the month of March.

**Black History Month Honoree's**

Detective Michael Davis- VOM Police Department

Sargent Jason Corley- VOM Police Department

Jeanette Williams- A Call for Change

Elaine Williams-NAACP

Debbie Allen-Sullivan County Office of the Aging

**Mayor's Report**

Mayor Jenkins stated that a Press Release will be coming out on his behalf from a group that is assisting him with his legal issues and they will be speaking on his behalf from now on.

**Village Manager's Report**

Good Evening Honorable Mayor, Trustees & Members of the Public:

As you are aware, we have been through some trials and tribulations at Village Hall over the past month with regard to our server and computer operations. Unfortunately, there was monumental failure of our server that has hampered our operations. Upon the initial failure of the server, I was in regular contact with our village IT person. Despite assurances that the server would be repaired and operable on subsequent business days, it became clear by day 3 that the server was beyond repair. I emailed the entire Board and informed you all that due to the repeated server failures, the inability to be productive in the office and with water/sewer and tax bills coming due, I found it necessary to make an emergency purchase. The server was recommended by our IT person and should suit our needs for the foreseeable future. The

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computer was purchased through Dell off of state bid, so it met necessary procurement policy. It is in the process of being installed and we were also forced to enter into short-term contract with QVS to provide temporary server functions until our new server is fully operational. It was an unfortunate set of circumstances causing this, not least of which was the antiquity of our current server. So that you are all aware, I have asked our IT person to provide an analysis of our current computer status and needs over the next 5 years so that we can develop a more efficient plan for upgrades and replacement as systems go beyond their useful lives.

I would like to inform the Board that the excessed equipment that was put up at auction earlier this month via resolution did not meet the anticipated reserve we established and all bids were rejected. It is my plan to, along with DPW Superintendent Jim Steinberg, to re-auction these items in the near future with the same reserves as previously discussed. We may also entertain a different auctioneer to see if a change in vendor might make a difference. I will certainly notify the Board in advance of any such action.

For the past 1.5 months, our region has been pounded by winter storm after winter storm. If you recall, several of the earlier January storms also included significant icing, which requires more man hours and salt supplies to address. Unfortunately, our overtime in DPW and salt usage has been higher than we would like during this period. However, I am thrilled with the job done not only by Superintendent Steinberg and the entire DPW staff, but also Code Enforcement Officer, TJ Brawley in making sure our streets and sidewalks are clean and that Broadway always remained open for business during this time. A number of fines have been levied for property owners' failures to adequately address sidewalk clearing on a timely basis and our DPW crews have appropriately cleaned problem areas in cases where the property owner did not follow village code.

With regard to development in the Village of Monticello, at their last meeting, the Planning Board authorized approval for the Dunkin' Donuts franchise on Jefferson Street and a boat storage facility on 17B near the Racino, with only annexation issues to be addressed as the projects move forward. As a reminder, we continue to correspond with all parties involved in the proposed Jefferson Street sidewalk project, which should begin in early summer and will eventually tie in very nicely with the new Dunkin' Donuts.

The Village Code Review Committee did meet last month and I am currently considering tasking our Village Engineer and Village Planning/ZBA Attorney to take the ideas that have come out of the Board Review Committee and put it in a functional, efficient and cohesive form so that it can be presented to the board in coming weeks. I will be part of their discussions, as well, and will apprise the board of any and all changes as we move forward. Once again any proposed changes must be brought to and reviewed by the board prior to any authorization.

With the assistance of George Popp from the USDA, we have revised the scope of a potential Water Project that is terribly needed within the village to improve its aging infrastructure. Unlike the Sewer Project, most of this will have to be covered through loans/borrowing, however, there is some potential for grant assistance once the project reaches a certain threshold. One positive is that due to some of the recent water quality issues

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we have experienced, it looks as though the village will now qualify for a lower interest rate on any amounts we do borrow so that we can actually increase the relative size of the project. Many thanks need to go to Anthony Eagan and Water Superintendent Phil Klemen for their diligence in making this a possibility. I will be sharing the USDA's proposal with the entire Board once we receive official confirmation of the new lower interest rate. I do want to stress to the board the dire need to begin to address the needs of our water infrastructure as we consider moving forward.

Last week, DPW Superintendent Steinberg and I met with Assemblywoman Aileen Gunther and officials from NYSDOT regarding a significant portion of our CHIPS money that had been withheld. It was a productive meeting and I am pleased to say that NYSDOT has given us the opportunity to recoup that funding so long as we address certain ADA compliance issues. So that you are aware, any CHIPS moneys received that are used on roads with an existing sidewalk will require ADA compliance of those sidewalks in terms of curb cuts, slope, etc. in the future. We will develop a plan to factor that requirement in to all future CHIPS projects.

Finally, I would like to thank the Board for allowing LiLu and me to attend the Winter NYCOM Conference in Albany. I wish I had wonderful news to report regarding the Governor's proposed budget, but I can't. Do not look for any increases in funding coming from the state in the coming year nor a decrease in the many unfunded mandates. I did, however, find the conference informative and met several state and local leaders that have already been helpful. I look forward to the Annual NYCOM Conference in May.

### **Department Head Reports**

#### **Approval to pay bills in the amount of \$494,997.80**

A motion was made by Trustee Rue with a second by Trustee Bennett to pay the bills. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain

Trustee Bennett-yea

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

#### **Resolution authorizing Budget Transfers**

A motion was made by Trustee Rue with a second by Trustee Bennett to pay the bills. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain

Trustee Bennett-yea

Trustee Rue-yea

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Trustee Weyer-yea

Trustee Solomon-yea

**Resolution authorizing the draw-down from the NRA Grant given to the Village Police Department not to exceed the grant amount of \$3,413.30 from app#H.3120.431**

A motion was made by Trustee Rue with a second by Trustee Solomon. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain

Trustee Bennett-yea

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

**Resolution authorizing payment to Computer Doctors in the amount of \$2,794.90 for maintenance & repairs done on the Village computers from various apps: A.1680.401, CL.8160.234, G.8110.234, & F.8310.234**

A motion was made by Trustee Weyer with a second by Trustee Solomon. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain

Trustee Bennett-yea

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

**Resolution authorizing payment to Drew, Davidoff & Edwards in the amount of \$1,668.75 for work done on PERB Mediation from app#A.1420.404. Current account balance is \$25,737.50**

A motion was made by Trustee Rue with a second by Trustee Bennett. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain

Trustee Bennett-yea

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

**Resolution authorizing the Emergency Repair from H.O. Penn(sole source provider) for the repair to Truck#15 in the amount of \$3,304.00 from app#A.1640.421. Current account balance is \$23,004.97**

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A motion was made by Trustee Weyer with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain  
Trustee Bennett-yea  
Trustee Rue-yea  
Trustee Weyer-yea  
Trustee Solomon-yea

**Resolution authorizing payment to Dell Computers for the Emergency Purchase off NYS State Bid for a new Computer Server for Village Hall in the amount of \$6,458.82 from app#A.1680.401**

A motion was made by Trustee Weyer with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain  
Trustee Bennett-yea  
Trustee Rue-yea  
Trustee Weyer-yea  
Trustee Solomon-yea

**Resolution authorizing the Village Treasurer or designee to prepare and submit a Disbursement Request to USDA in order to obtain funds to pay project expenditures as shown on the Form E Report #19 in the amount of \$159, 736.92**

A motion was made by Trustee Solomon with a second by Trustee Weyer. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain  
Trustee Bennett-yea  
Trustee Rue-yea  
Trustee Weyer-yea  
Trustee Solomon-yea

**Resolution authorizing payment to BNY Mellon in the amount of \$62,700.00 for the 1985 Sewer Bond from app#G.9710.700 & G.9710.600**

A motion was made by Trustee Rue with a second by Trustee Solomon. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain  
Trustee Bennett-yea

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Trustee Rue-yea  
Trustee Weyer-yea  
Trustee Solomon-yea

**Resolution setting another Public Hearing date for an Apprenticeship Program for Tuesday, March 3<sup>rd</sup>, 2015 at 7:00pm and requesting apprenticeship language in the Village Municipal Projects over \$250,000.00**

A motion was made by Trustee Rue with a second by Trustee Solomon. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain  
Trustee Bennett-yea  
Trustee Rue-yea  
Trustee Weyer-yea  
Trustee Solomon-yea

**Resolution authorizing the maximum obligation settlement in the Bisland v. Village of Monticello matter in the amount of \$5,000.00**

A motion was made by Trustee Rue with a second by Trustee Bennett. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain  
Trustee Bennett-yea  
Trustee Rue-yea  
Trustee Weyer-yea  
Trustee Solomon-yea

**Executive Session (if necessary)**

There was no Executive Session

**Adjournment**

A motion was made by Trustee Bennett with a second by Trustee Weyer to close the meeting at 8:09pm. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-abstain  
Trustee Bennett-yea  
Trustee Rue-yea  
Trustee Weyer-yea  
Trustee Solomon-yea

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Submitted by:

A handwritten signature in cursive script that reads "Janine Gandy".

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Janine Gandy, Village Clerk