

Minutes

Board of Trustees

Village of Monticello

January 20th, 2015

7:00pm

Call Meeting to Order

The meeting was called to order at 7:00pm by Trustee Solomon.

Village Law Section 4-402:

Appointment of a Trustee to act as an Acting Mayor in the absence of the Mayor or Deputy Mayor.

A motion was made by Trustee Rue with a second by Trustee Solomon to appoint Trustee Bennett as the acting Mayor in the absence of Mayor Jenkins. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent

Trustee Bennett-abstain

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

Trustee Solomon asked does this appointment include all of the powers of the Mayor including the signing of checks and other important documents.

The Village Attorney, Michael Davidoff, stated that yes it does. Whatever the Mayor's powers are, in his absence, the acting Mayor or Deputy possesses those same powers.

Trustee Rue stated that is not true. i spoke with NYCOM and they told me that whomever is designated by the Board and on the records at the bank. If the person appointed is not listed, they cannot sign. I have the opinion from John Mancini in NYCOM and will forward you his email Michael. That is not true and I do not believe that is the case.

Acting Mayor Bennett stated that for the record, all of her votes will be "yes" unless she verbalizes "no.

Pledge to the Flag

Roll Call

Mayor Jenkins-absent

Trustee Bennett-present

Trustee Rue-present

Trustee Solomon-Present

Trustee Weyer-present

Also Present: David Sager, Village Manager
Michael Davidoff, Village Attorney
James Steinberg, Highway & Sanitation Superintendent
Phil Klemen, Water & Sewer Superintendent
Chief Mir, Police Department
TJ Brawley, Code Enforcement Officer

Motion to Accept the Agenda

A motion was made by Trustee Solomon with a second by Trustee Weyer to accept the agenda.

Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent

Trustee Bennett-yea

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

Approval of Minutes from the January 6th, 2015 meeting

A motion was made by Trustee Weyer with a second by Trustee Solomon to approve the minutes.

Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent

Trustee Bennett-yea

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

Mayor's Comments

There were no comments

Village Manager's Report

Good Evening Honorable Mayor, Trustees & Members of the Public:

Today I met with a representative from Everett J. Prescott, Inc. They are a supplier for Sensus water metering systems. Previously, we had done business with this company following a grant award to upgrade our water metering system a number of years ago. They had provided computer programs, a network monitoring system, touch readers, and radio meter responders. While a number of radio meter responders were reportedly installed, unfortunately, the system was never put into practical use by the village. The company's software is compatible with our current village bookkeeping software and would allow not only remote reading of meters, but direct input into our bookkeeping system. In short, the time devoted to meter reading would likely be cut in half and the actual man hours currently devoted to data entry and extrapolation would be a fraction of its current requirements. I have asked that the water department provide me with data on exactly how many radio units we installed and from the supplier as to how many units were initially

purchased from them. I will then provide the board with an analysis of the added costs to complete the update of our water metering vs. man hour savings on an annual basis.

The Village Zoning Review Committee is trying to establish a meeting date of 1/29/15 so that we can begin to move forward with the recodification process. I will notify the board of the events of said meeting and at what point we may require additional professional input to assist in the finalized proposal of any project to the board for approval. I am hoping to keep to a tight timeline as previously stated so that we can be prepared for anticipated growth.

Please note that the yearly audit of the village finances has been completed. I believe that each board member has been provided a copy of the report. Due to timing, we have arranged for the auditor to present his findings at the first full board meeting in February. Please note that I have already begun to implement a number of policies and procedures to address minor internal control concerns referred to in the report.

After a meeting with George Popp of the USDA regarding potential improvements to our current water delivery infrastructure, he will be meeting with me again in the very near future to discuss what potential funding opportunities may be out our disposal both in the form of low interest loans and grant funding. I will keep the board apprised of any information I receive.

Since you will be getting individual reports from my department heads, I will wrap up my report by reminding you that there is a Zoning Board of Appeals (ZBA) meeting scheduled for Thursday, 1/22/15 at 6:00 PM. In addition, there is a Planning Board meeting scheduled for Tuesday, 1/27/15 at 7:00 PM. I will be attending both and will be requesting that those board meeting minutes be provided to me in a timely manner so that they can be shared with the Board of Trustees.

Department Head Reports

Reported at Meeting

Approval to pay bills in the amount of \$2,671,099.98

A motion was made by Trustee Solomon with a second by Trustee Rue to approve the minutes. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent

Trustee Bennett-abstain

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

Resolution authorizing the assessment reduction for the 2014 tax year for the following properties:

SBL#118.A-3-9 a/k/a 8 Michele Drive from \$76,300.00 to \$47,000.00

SBL#109.-1-14 a/k/a Jefferson Street from \$157,800.00 to \$80,000.00

SBL#109.-1-16.1 a/k/a Jefferson Street from \$96,100.00 to \$40,000.00

A motion was made by Trustee Rue with a question and second by Trustee Weyer with a question.

Both Trustee Rue and Trustee Weyer questioned why are the assessments being lowered and why such a huge decrease?

The Village Attorney, Michael Davidoff stated that any person can go to the Town Assessor and request a review of their property without the Village having say so. With the Village not having

their own Assessor, that power was given up to the Town and now whomever the Town Assessor deems the correction in assessment whether to lower or increase, as long as it goes before their review Board, the Village has no say in the decision. We are trying to open the lines of communication with the Town so that at least we can give them an opinion from the Village on these properties. I know that David has been in touch with the new Assessor as well as I have. So hopefully in the future they will at least hear us.

Trustee Rue stated that there should be a Village resident on the Assessment Review Board if there is not already.

Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent

Trustee Bennett-yea

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

Resolution authorizing the assessment reductions for the 2011-2014 tax years for the SBL#128.-1-3 a/k/a Beverly Hills Bungalow Corp from \$833,400.00 to \$600,000.00 and issuing a refund for those tax years in the amount of \$20,997.71 from app#A.0250.

A motion was made by Trustee Rue with a second by Trustee Solomon. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent

Trustee Bennett-yea

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

Resolution noting the assessment increase for the 2015 tax roll for SBL#128.-1-3 a/k/a Beverly Hills Bungalow Corp from \$600,000.00 to \$750,000.00 as per the Town of Thompson Assessment Review Board's Settlement Agreement

A motion was made by Trustee Solomon with a second by Trustee Weyer. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent

Trustee Bennett-yea

Trustee Rue-yea

Trustee Weyer-yea

Trustee Solomon-yea

Resolution authorizing the Village Treasurer or designee to prepare and submit a Disbursement Request to NYSEFC in order to obtain funds to pay project expenditures as shown on the Form E Report #18 in the amount of \$88,175.00

A motion was made by Trustee Rue with a second by Trustee Weyer. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent

Trustee Bennett-yea
Trustee Rue-yea
Trustee Weyer-yea
Trustee Solomon-yea

Resolution authorizing payment to Computer Doctor's for the installation of the Village Hall computers in the amount of \$3,619.00 from various funds as listed

A motion was made by Trustee Solomon with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent
Trustee Bennett-yea
Trustee Rue-yea
Trustee Weyer-yea
Trustee Solomon-yea

Resolution authorizing the establishment of a new account at TD North Bank for the Sewer Fund in the amount of \$ 77,000.00 at the request of USDA

A motion was made by Trustee Solomon with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent
Trustee Bennett-yea
Trustee Rue-yea
Trustee Weyer-yea
Trustee Solomon-yea

Resolution authorizing the purchase of five(5) new computers off State Bid from Dell in the amount of \$3,610.40 for the Police Department from app#A.3120.401. Current account balance is \$9,220.38

A motion was made by Trustee Rue with a second by Trustee Solomon. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent
Trustee Bennett-yea
Trustee Rue-yea
Trustee Weyer-yea
Trustee Solomon-yea

Resolution authorizing the Village Manager, David Sager, to sign the CBA's attached hereto with the DPW Union AFSCME, Water & Sewer Union AFSCME and White Collar Employees Union AFSCME

A motion was made by Trustee Rue with a second by Trustee Solomon. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent
Trustee Bennett-yea
Trustee Rue-yea

Trustee Weyer-yea
Trustee Solomon-yea

Resolution setting a special meeting time for Tuesday, February 3rd, 2015 at 5:30pm with the Village Auditor for the presentation of the 2014 Audit

A motion was made by Trustee Weyer with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent
Trustee Bennett-yea
Trustee Rue-yea
Trustee Weyer-yea
Trustee Solomon-yea

Resolution of the Village of Monticello Board of Trustees proclaiming Saturday, January 31st, 2015 as "Blue Day" in support of our local Monticello Police Department

A motion was made by Trustee Solomon with a second by Trustee Rue. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent
Trustee Bennett-yea
Trustee Rue-yea
Trustee Weyer-yea
Trustee Solomon-yea

Executive Session

There was no Executive Session

Adjournment

A motion was made by Trustee Rue with a second by Trustee Weyer to close the meeting at 7:52pm. Upon the call of the roll, the vote went as follows:

Mayor Jenkins-absent
Trustee Bennett-yea
Trustee Rue-yea
Trustee Weyer-yea
Trustee Solomon-yea

Submitted by:



Janine Gandy, Village Clerk