

Minutes
Board of Trustees
Village of Monticello
April 3rd, 2012
7:00pm

Call Meeting to Order

The meeting was called to order at 7:00pm by Mayor Jenkins.

Pledge to the Flag

Swearing in of Re-Elected and Newly Elected Village Officials

Re –Elected Mayor Jenkins was sworn in by Village Attorney-Dennis Lynch
Newly Elected Trustee Larissa Bennett was sworn in by Village Attorney-Dennis Lynch
Re-Elected Trustee Carmen Rue was sworn in by Judge Meddaugh

Roll Call

Mayor Jenkins-Present Carmen Rue-Present T.C. Hutchins-Present
Larissa Bennett-Present James Matthews-Present

Also Present: John LiGreci-Village Manager
 Dennis Lynch-Village Attorney
 James Snowden-Code Enforcement

Motion to Accept the Agenda

A motion was made by Trustee Hutchins and second by Trustee Matthews to accept the agenda. Upon the call of the roll, all present were in favor.

Approval of Minutes from the March 22nd, 2012 & March 29th, 2012 meeting

A motion was made by Trustee Rue and second by Trustee Hutchins to approve the minutes. Upon the call of the roll the vote went as follows:

Trustee Rue-yea
Trustee Bennett-abstain
Trustee Hutchins-yea
Trustee Matthews-yea
Mayor Jenkins-yea

Mayor's Report

Mayor Jenkins thanked all of those that came and voted and supported him through this election. He stated that he is humbled by the response and support that he has received throughout this 2012 election and he is looking forward to making the next four years even better than the last.

-Mayor's Appointments

1 Year Term

Deputy Mayor-Trustee Hutchins

Board Auditor's-Trustee Rue & Trustee Bennett

2 Year Terms

Village Clerk-Janine Gandy

Village Treasurer-On Hold

5 Year Terms

Monticello Housing Authority-Mattie Anderson & On-Hold

Planning Board-Gary Sommers & On-Hold

Board Appointment

3Year Term

Design Review Board-John LiGreci, Janine Gandy & James Snowden

Manager's Report

-Manager's Appointments

1 Year Term

Deputy Clerk-On Hold

Village Engineer-John Fuller

Village Grant Writer-Barton & Loguidice

Official Newspaper- Sullivan County Democrat & Times Herald Record

Police Surgeons-Dr. Lauterstein

Health Officer- Dr. Garfinkel

Police Chaplains-Pastor Ramirez & Rabbi Chanowitz

Official Banks- TD North Bank, Chase Bank, Key Bank, Community Bank of Sullivan County, Bank of America, and First National Bank of Jeffersonville

Deputy Treasurer-On Hold

Acting Village Justice-On Hold

Village Auditors-On Hold

5 Year Terms-On Hold
ZBA Members

Resolution Adopting the Budget Transfers, Fiscal Year Ending July 2012

A motion was made by Trustee Hutchins and second by Trustee Matthews. Upon the call of the roll, all present were in favor.

Resolution setting the date, time and place of the regular Village Board Meetings on ever 1st & 3rd Tuesday of each month at 7:00pm

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution regarding the Procurement of all goods and services by the Departments of the Village of Monticello

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing the Village Manager to allow employees to attend Seminars and Conferences which will benefit or further the interest of the Village not to exceed \$1,500.00

A motion was made by Trustee Rue and second by Trustee Matthews. Upon the call of the roll, all present were in favor.

Resolution authorizing payment in advance of audit claims for Public Utility Services not to exceed \$20,000.00

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution directing the Annual Audit of the Village Justice Court Records by the Village Independent Auditors by a bid process

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution adopting Investment Policy for the Village of Monticello

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution designating the TD North Bank as the depository for the Justice Court and authorizing the Village Justice and acting Village Justice to have sole authorization of

the accounts therein upon the condition of that monthly statements of expenditures and dispersements be provided to the Board of Trustees

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution designating the TD North Bank, Chase Bank, Key Bank, Community Bank of Sullivan County, Bank of America, and First National Bank of Jeffersonville as the depository for the Village and authorizing the Mayor, Deputy Mayor, Treasurer and Deputy Village Treasurer have sole authorization of the accounts therein

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing the Water & Sewer Department the approval to go out to bid for various items for the 2012/2013 fiscal year-bid opening date Thursday, May 10th, 2012 at 2:00pm

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing the Highway Department the approval to go out to bid for various items for the 2012/2013 fiscal year- bid opening date Thursday, May 10th, 2012 at 2:00pm

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing the Justice Court to go out to bid for an Audio System and the Village Board authorizes the right of refusal to any competitive bid

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution amending the Fee Schedule and adding a \$25.00 Inspection Fee for Water Taps

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing the purchase of a 2012 Chevrolet Impala 4 door sedan for the Police Department in the amount of \$30,159.08 from State Bid-On Hold

A motion was made by Trustee Rue and second by Trustee Hutchins to Hold. Upon the call of the roll the vote went as follows:

Trustee Rue-nay

Trustee Bennett-yea
Trustee Hutchins-yea
Trustee Matthews-yea
Mayor Jenkins-yea

Resolution authorizing the purchase of summer tires for the Police Vehicles from Case Tire Service in the amount of \$2,313.10 from app#A.1640.421-Current balance in account \$25,049.27

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to Phoenix Graphics, Inc. in the amount of \$1,694.10 from app#A.1450.411 for the 2012 Village of Monticello Election ballots-Current balance in account after approved budget transfer \$1,700.00

A motion was made by Trustee Rue and second by Trustee Bennett. Upon the call of the roll, all present were in favor.

Resolution authorizing payment to the various 2012 Village Election Workers and Custodians in the amount of \$3,200.00 from app#A.1450.414-Current balance in account \$4,000.00

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing and providing for the incurrence of debt for the purpose of providing a portion of the cost for acquiring, constructing, enlarging, improving, and/or extending the Village of Monticello Sewer Facility in the amount of \$7,984,000.00 from the USDA

A motion was made by Trustee Rue and second by Trustee Hutchins. Upon the call of the roll, all present were in favor.

Resolution authorizing a 3% increase for all Department Heads & Elected Officials in the Village of Monticello retroactive from August 2011

A motion was made by Trustee Hutchins and second by Trustee Matthews. Upon the call of the roll the vote went as follows:

Trustee Rue-nay
Trustee Bennett-yea
Trustee Hutchins-yea
Trustee Matthews-yea
Mayor Jenkins-yea

Resolution authorizing the \$19,000.00 payment that was deposited into the Justice Court funds to be transferred to the General Fund of the Village

A motion was made by Trustee Hutchins and second by Trustee Rue. Upon the call of the roll, all present were in favor.

Resolution authorizing a \$35.00 fee for profit agencies and no fee for non-profit agencies all events held at the Ted Stroebele Center

A motion was made by Trustee Rue and second by Trustee Bennett. Upon the call of the roll, all present were in favor.

Resolution authorizing the use of the Village Tennis Courts at DeHoyos Park from 8am – 2pm at no cost to Village Residents only

A motion was made by Trustee Rue and second by Trustee Matthews. Upon the call of the roll, all present were in favor.

Resolution allowing Village residents the option to utilize up to a 45 gallon trash can for garbage disposal for homeowners

A motion was made by Trustee Rue and second by Trustee Matthews. Upon the call of the roll, all present were in favor.

Resolution amending the fee schedule and adding a \$3.00/linear ft fee for snow removal and grass cutting/\$0.05 sq. ft., chargeable to the property owner

A motion was made by Trustee Hutchins and second by Trustee Matthews. Upon the call of the roll, all present were in favor.

A motion was made by Trustee Hutchins and second by Trustee Matthews to authorize the Village Clerk to file a Return for Delinquent Taxes. Upon the call of the roll, all present were in favor.

Adjournment

A motion was made by Trustee Rue and second by Trustee Hutchins to close the meeting at 7:55pm. Upon the call of the roll, all present were in favor.

Submitted by:



Janine Gandy, Village Clerk