



Village of Monticello

2 Pleasant Street, Monticello, NY 12701
(845) 794-6130 (x310); FAX (845) 794-2327

Application for Monticello Rental Law

Every owner of a rental property shall file with the Building Department of the Village of Monticello the following information:

Street Address of Rental Property: _____

Tax Map Designation Section: _____ Block: _____ Lot: _____ (Found on Tax Bill or Deed)

Owner's Name: _____ Email Address: _____

Owner's Address: _____

Owner's Phone Number: Day _____ Night _____

If owner does not reside in the Town of Thompson, list name of Management Agency and Responsible Person who does reside in the Town of Thompson: _____

Address: _____ Phone: _____

Number of Rental Units: _____ Transient Units (less than 90 days): _____ Permanent: _____

Total Number of Buildings: _____

Description of Rental Units (and intended use): _____

The filing of this statement does not confer any rights to rent or use apartments that were not constructed in accordance with the Code of the Village of Monticello, the Building Code of New York State, the Monticello Rental Law or any other applicable ordinances or laws and for which a Certificate of Occupancy has not been issued.

I affirm under penalty of perjury that I am the owner of the above reference building, or I am a duly authorized representative of the owner, and that the information provided is true to the best of my knowledge and belief.

Signature: _____ Date: _____

APPLICATION FEE:

Number of Buildings: _____ x \$100= \$ _____

Number of Rental Units: _____ x \$10= \$ _____

Total Fee: \$ _____

Date Paid: _____ Receipt Number: _____

Clerk's Signature: _____