

Village of Monticello



CHAPTER A-290 OF THE VILLAGE CODE, ENTITLED, "FEE SCHEDULE"

Amended as of September 13th, 2023

Janine Gandy-McKinney, Village Clerk

BUILDING DEPARTMENT-Effective 9/13/23

| Item | Resi 1 & 2 | Multi | Commercial |
|--|---|---|---|
| Building & Demolition Permits (includes review of application, plans and all inspections except for Special Inspections) | \$100 for the 1st \$10,000 | \$150 for the 1st \$10,000 | \$200 for the 1st \$10K |
| | \$11K - \$50K = \$100 + \$6/1,000 | \$11K - \$50K = \$150 + \$6/1,000 | \$11K - \$50K = \$200 + \$10/1,000 |
| | \$51K - \$100K = \$340 +(\$6/1000) | \$51K - \$100K = \$390 +(\$6/1000) | \$51K - \$100K = \$680 +(\$12/1000) |
| | \$100,001+ = \$640 + (\$4/1000) | \$100,001+ = \$690 + (\$4/1000) | \$100,001+ = \$1200 + (\$4/1000) |
| Certificate of Occupancy and/or Certificate of Compliance - Final or Temp | \$100 | \$150 | \$200 |
| Municipal Search | \$100 | \$100 | \$150 |
| Permit Renewal | Cost of permit | Cost of permit | Cost of permit |
| Fire Safety & Rental Inspection | \$125/bldg + \$25/unit | \$150/bldg + \$25/unit | \$200/bldg + \$50/unit |
| Rental - Reinspection | \$100 for 3rd or more | \$125 for 3rd or more | \$150 for 3rd or more |
| Offense(s) - Administration Fee(s) | | | |
| Garbage Removal | Materials & labor billed at cost to the village | Materials & labor billed at cost to the village | Materials & labor billed at cost to the village |
| Administration fee for issuance of code violation notice - 1st notice | \$100 per SBL | \$100 per SBL | \$100 per SBL |
| Administration fee for issuance of code violation notice - 2nd notice | \$150 per SBL | \$150 per SBL | \$150 per SBL |
| Administration fee for issuance of code violation notice - 3rd notice or more | \$200 per SBL & a referral to court | \$200 per SBL and a referral to court | \$200 per SBL and a referral to court |
| Administration fee for issuance of sanitation, snow removal, depositing snow in roadway, grass cutting and hedge trimming - 1st notice | \$250 per SBL | \$250 per SBL | \$250 per SBL |
| Administration fee for issuance of sanitation, snow removal, depositing snow in roadway, grass cutting | \$500 per SBL | \$500 per SBL | \$500 per SBL |

| | | | |
|---|--|--|---|
| and hedge trimming - 2nd notice | | | |
| Administration fee for issuance of sanitation, snow removal, depositing snow in roadway, grass cutting and hedge trimming - 3rd notice | \$750 per SBL & a referral to court | \$750 per SBL & a referral to court | \$750 per SBL & a referral to court |
| Stop Work Order - 1st notice | \$250 plus the applicable administration fee | \$250 plus the applicable administration fee | \$250 plus the applicable administration fee |
| Stop Work Order - 2nd notice | \$500 plus the applicable administration fee | \$500 plus the applicable administration fee | \$500 plus the applicable administration fee |
| Stop Work Order - 3rd notice or more | \$750 plus the applicable administration fee & a referral to court | \$750 plus the applicable administration fee & a referral to court | \$750 plus the applicable administration fee & a referral to court |
| At the discretion of the Code Enforcement Officer and/or Village Manager, the administration fees may be removed if the property is cleaned up within a week. | | | |
| Failure to pay any administration fee(s) within 30 days of invoice or assessment will be charged a 5% late charge + 1% thereafter per month until paid in full or such invoices will be levied onto the real property tax bill. | | | |

SPECIAL FEES FOR CONSULTANTS and ESCROW: For Commercial Construction where, in addition to inspections within the expertise of the Code Enforcement Officer, inspections require expertise beyond the expertise of the Code Enforcement Officer, an escrow of 1% of the total cost construction shall be established to cover the fees of engineers or consultants with necessary expertise to complete such inspections at usual and customary hourly rates approved by the Village Board of Trustees. The escrow shall be paid and, if consumed, refreshed as necessary to cover the cost of all inspections by engineers and outside consultants necessary and actually incurred, pursuant to an escrow agreement, accounted separately and shall be used to pay the base fees and any special fees for consultants. Any unused fees after issuance of Certificate of Occupancy shall be refunded.

CLERK DEPARTMENT

| | |
|--|--|
| Clerk Certification for Public on Documents | \$2.50-up to 10 pgs \$5.00-10 to 25 pgs \$10.00-25 to 50 pgs \$25.00-for every 50 pgs |
| FOI Copies | \$.25/pg |
| Peddler's Permit | \$50.00/year |
| Photocopy Charges | \$.35/pg |
| Return Check Charges | \$35.00/Item |
| Satisfaction of Mortgage Letter | \$25.00 |
| <u>BINGO</u> | |
| Bingo License | \$50.00 Session |
| Games of Chance | \$40.00 Session |
| DeHoyos Park Dumping Fee | \$250.00/year |
| <u>INDOOR FIRING RANGES</u> | |
| License Fee | \$200.00 (Annually) |
| <u>MEDICAL TRANSPORTATION</u> | |
| Annual Permit Fee | \$300.00/vehicle |
| Quarterly Inspections | \$25.00/vehicle |
| <u>MISCELLANEOUS</u> | |
| Amusement Game/Device | \$200.000 Annually |
| Amusement Game Operator/License | \$350.00 Annually |
| *Billed in August | |
| Auction License | \$200.00/Per Auction \$200.00/month/400.00/Yr. |
| Pawn License | \$600.00/Annually |
| Shopping Carts- Redemption of Imp. | \$75.00/Cart |
| Street Fairs with Processions, Street Fairs, Street Closures & Marathons | |
| Security Deposit | \$500.00 |
| Permit Fee | \$500.00 |
| <u>PLANNING BOARD</u> | |
| Escrow Deposit | \$1,500.00 due at time of application |
| Escrow Fee for Lot Line Application | \$1,500.00 due at time of application |
| Lot Line Application | \$500.00 |
| Park Land Fees | TBD by Section Planning Board, no less than \$250.00 |
| SEQR Hearing (Scoping) | \$350.00 |
| Site Plan Application | \$350.00 |
| Non-Residential | \$350.00/plus \$150.00 for each 2,000 sq. ft. of building area |
| Residential | \$550.00/plus \$150.00 per lot for each dwelling unit |
| Sub-Division Application | |
| 2 lot subdivision | \$650.00 |

3 or more lot subdivision \$1,500.00

SIDEWALK CAFES

Application Fee \$100.00
Permit Fee \$200.00
Outdoor Sale of Food – Permit Fee \$200.00

SIGN PERMITS (Excluding Political Signs)

| | Single Face | Double Face |
|--|-------------|----------------------|
| Non-Illuminated | \$100.00 | \$150.00 |
| Illuminated | \$125.00 | \$175.00 |
| New Site & Event Signs (Excluding Builder & Contractor Signs) | \$100.00 | \$125.00 |
| Freestanding (Larger Parcels) | \$300.00 | |
| Escrow | \$500.00 | Bank Certified Funds |

TAXI FARE RATES-Updated 5/4/22 by \$1.00

| Zone | Fare Amount |
|------|-------------|
| “A” | \$6.50 |
| “B” | \$6.75 |
| “C” | \$7.00 |
| “D” | \$7.25 |

TAXI VEHICLES

Taxicab Drivers (Hack) License \$50.00-one-time fee for first timers
\$75.00/Yearly Renewal
\$150.00 2 yr. renewal
Taxicab Inspections \$25.00 ea. Inspection
Taxicab Re-inspections \$25.00 ea. cab
Taxicab Medallion \$300.00/Vehicle
Taxicab Parking Spaces \$350.00/Space Annually

TOW TRUCKS

Towing Service License \$150.00 First Truck
\$100.00 each additional truck
Service Calls: 6am-6pm \$35.00
6:01pm-5:59am \$45.00
Storage Rates: Inside \$40.00/day or any part thereof
Outside \$25.00/day or any part thereof
Tow Call Charges: 6am-6pm \$50.00 Passenger Cars and
Trucks not exceeding 8,600 GWV
6:01pm-5:59am \$60.00
Commercial Vehicles, Trucks, Buses Excess of 8,600 GWV \$100.00

There shall be no maximum charge for trucks & buses in excess of 14,000GWV

ZONING BOARD OF APPEALS

| | |
|-------------------------|---|
| Escrow Deposit | \$1,500.00 due at time of application |
| Variance Application | \$350.00 |
| SEQR Hearing (Scoping) | \$350.00 |
| Site Plan Review | |
| Residential | \$550.00/lot plus \$200.00 per each dwelling unit |
| Non-Residential | \$350.00/plus \$200.00 for each 2,000 sq. ft. of building area. |
| Special Use Application | \$350.00 |

ZONING AND STREET MAPS

| | |
|-----------|---------|
| 26" x 48" | \$20.00 |
| 18" x 34" | \$15.00 |
| 11" x 17" | \$10.00 |

HIGHWAY/SANITATION DEPARTMENTS:

EXCAVATING

| | |
|-----------------------------|--|
| Excavation Security Deposit | \$15,000.00 Bond for first 1 ft. o 25 ft. \$20,000.00 Bond for 25 ft. or more |
| Insurance Security | \$1,000,000.00 Worker's Comp |

SANITATION Fee Schedule *Effective 9-13-23*

Residential Sanitation shall require a minimum charge for use in the amount of \$98.56 per quarter with a credit for non-use based on the current landfill tipping fees.

| | | | |
|---|-----------|----------------|----------------|
| Residential Sanitation will be billed as follows: | Quarterly | 13 Wk Seasonal | 26 Wk Seasonal |
| 1x per week – (2) 45 gal cans | \$98.56 | N/A | N/A |
| 3 cans | \$147.84 | N/A | N/A |
| 4 cans | \$197.12 | N/A | N/A |
| 5 cans | \$246.40 | N/A | N/A |
| 6 cans | \$295.68 | N/A | N/A |

Commercial to include Rentals, Air BNB's, LLC's, and anything not owner owned/occupied

| | | | |
|---------|-----------|----------------|----------------|
| 1x week | Quarterly | 13 Wk Seasonal | 26 Wk Seasonal |
| 3 cans | \$197.12 | \$394.24 | \$788.48 |
| 4 cans | \$247.12 | \$514.24 | \$1028.48 |
| 5 cans | \$297.12 | \$634.24 | \$1268.48 |
| 6 cans | \$347.12 | \$694.24 | \$1388.48 |
| 2x week | | | |
| 3 cans | \$394.24 | \$788.48 | \$1,576.96 |
| 4 cans | \$494.24 | \$1,028.48 | \$2,056.96 |
| 5 cans | \$594.24 | \$1,268.48 | \$2,536.96 |
| 6 cans | \$694.24 | \$1,508.48 | \$3,016.96 |

Commercial Sanitation will be billed as follows:

| | | | |
|-------------|------------|----------------|----------------|
| Containers | Quarterly | 13 Wk Seasonal | 26 Wk Seasonal |
| 1x per week | \$585.00 | \$1,170.00 | \$2,340.00 |
| 2x per week | \$885.00 | \$1,970.00 | \$3,940.00 |
| 3x per week | \$1,285.00 | \$2,770.00 | \$5,540.00 |
| 5x per week | \$1,515.00 | \$3,530.00 | \$7,060.00 |
| 6x per week | \$1,715.00 | \$4,180.00 | \$8,360.00 |

Additional Containers:

| | | | |
|-------------|----------|----------|----------|
| 1x per week | \$395.00 | \$395.00 | \$395.00 |
| 2x per week | \$495.00 | \$495.00 | \$495.00 |
| 3x per week | \$595.00 | \$595.00 | \$595.00 |
| 5x per week | \$695.00 | \$695.00 | \$695.00 |
| 6x per week | \$795.00 | \$795.00 | \$795.00 |

Amended 3-15-23

- \$50.00 fine/week for *Additional Cans* left out more than 1x a week, this includes cans left outside of dumpsters
- \$25.00 fine/week for Garbage Cans left at the curb more than 24hrs

POLICE DEPARTMENT

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|--|--|
| Police Escorts To & From Bank | \$200.00/first 10 trips \$20.00/each additional trip |
| Police Response to False Alarms (Calendar Year) | 1 st three (3) free \$15.00 each additional response |

PARKING VIOLATIONS

| | |
|---------------------------------|----------|
| Overtime Parking | \$100.00 |
| Overnight Parking from 10pm-6am | \$175.00 |
| Prohibited Parking | \$100.00 |
| Handicapped/Fire Zone | \$100.00 |
| Double Parking | \$100.00 |

RECREATION

| | |
|--|--|
| De Hoyos Park | |
| Resident | \$150.00-Rental Fee \$250.00- Clean-Up Fee (Refunded upon Inspection) |
| Non-Resident | \$250.00- Rental Fee \$500.00 Clean-Up Fee (Refunded upon Inspection) |
| *For Bereavement ONLY* | \$150.00-Clean-Up Fee |
| Dillon Park | |
| Resident | \$150.00-Rental Fee \$250.00- Clean-Up Fee (Refunded upon Inspection) |
| Non-Resident | \$250.00- Rental Fee \$500.00 Clean-Up Fee (Refunded upon Inspection) |
| Ted Strobel Neighborhood Facility Building | |
| Resident | \$150.00-Rental Fee \$250.00- Clean-Up Fee (Refunded upon Inspection) |
| Non- Resident | \$250.00-Rental Fee \$500.00-Clean-Up Fee (Refunded upon Inspection) |
| *For Bereavement ONLY* | \$150.00-Clean-Up Fee |

ALL RENTALS must have General Liability Insurance in the amount of \$1,000,000 to be presented with your application

WATER & SEWER DEPARTMENTS

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|------------------------------------|--------------------------------------|
| *Water Rates Code | See Annual Budget |
| Calculated water rate is | \$7.48 per 100 cu ft (Inside User) |
| Calculated water rate is | \$14.96 per 100 cu ft (Outside User) |
| Installation of Water Meter | \$100.00 |
| Removal of Water Meter | \$100.00 |
| Water Tap Charge – ¾ Tap | \$750.00 |
| 1” Tap & over | \$850.00 |
| Inspection Fee | \$50.00 |
| | \$100.00 for each connection |
| Water & Sewer Calls Cust. Plumbing | \$125.00 (after hours) |
| Repair Existing Line | \$400.00 |
| Fire Sprinkler Line Rental Fee | \$200.00/device |
| Water Tap Fee Inspection Fee | \$50.00 |
| Purchase water at Water Plant - | \$14.77/per 100 cubic feet. |

All connected water meters within the Village limits using less than 1100 cu. ft. of water per quarter shall be charged a minimum Water Rate of \$82.28 per quarter (minimum cu. ft. is 1100, total cu. ft. divided by 100 x \$7.48 = cost. (Outside Village limit user’s \$14.96/100 cu. Ft.)

| | |
|---------------------------------------|-------------------------------|
| Minimum water rate for year-round is: | \$82.28 |
| Seasonal minimum rate for water is: | \$325.38 (within the Village) |
| Seasonal minimum rate for water is: | \$650.76 (outside users) |

Minimum Sewer Rate based on 85% of water rates: \$6.36 per 100 cu ft (inside user)
\$12.72 per 100 cu ft (outside user)

| | |
|--|--------------------------------|
| Minimum sewer rate for year-round resident is: | \$69.96 |
| Seasonal minimum rate for sewer is: | \$276.57 (within the Village) |
| Seasonal minimum rate for sewer is: | \$553.15 (outside the Village) |

| Sewer Tap Charge | Residential | Commercial |
|----------------------|-------------|------------|
| 4” Tap | \$750.00 | \$1,150.00 |
| 6” Tap | \$950.00 | \$1,550.00 |
| 8” Tap | \$1,750.00 | \$2,350.00 |
| Repair Existing Line | \$400.00 | \$400.00 |

| | |
|--|-------------|
| Septage discharge to Sewer Treatment Plant | \$0.10/gal. |
| Treated wastewater effluent discharge to Sewer Plant | \$0.04/gal. |

Jeopardy Assessment:

Any water account that refuses accessibility pursuant to the Village Code Section 256-6 shall be assessed a \$500.00 charge for usage per quarter until access is granted and the account is balanced.